

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
NOVEMBER 25, 2024**

**1. Call to Order:** The November 25, 2024 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chairwoman Candyce Fluehr Chimera called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

Chair Candyce Fluehr Chimera  
Supervisor Tanya C. Bamford  
Supervisor Annette M. Long  
Supervisor Beth A. Staab  
Vice-Chair Audrey R. Ware-Jones  
Township Solicitor John Walko, Esq.  
Carolyn McCreary, Township Manager

**ALSO IN ATTENDANCE:**

Police Chief William R. Peoples  
Fire Chief William Wiegman  
Director of Planning & Zoning Marianne McConnell  
Director of IT Richard Grier  
Public Information Coordinator Derek Muller  
Recording Secretary Deborah Rivas

**2. & 3. Pledge of Allegiance and Announcement:** Following the Pledge of Allegiance, Ms. McCreary made the following announcement: Montgomery Township is honored to have been selected to host The Wall That Heals from July 10-13<sup>th</sup>, 2025. This 375-foot replica of the Vietnam Veterans Memorial and mobile Education Center, presented by the Vietnam Veterans Memorial Fund (VVMF), provides a powerful opportunity to honor the 58,281 service members who made the ultimate sacrifice and educate visitors on the Vietnam War's legacy. We anticipate that this will be an unforgettable experience for all involved.

**4. Public Comment:** Ms. Chimera called for public comment from the audience and there was none.

**5. Announcement of Executive Session:** Township Solicitor John Walko, Esquire, announced that the Board of Supervisors met in Executive Session earlier this evening at 6:30 p.m. in the Township building to discuss a personnel matter. Mr. Walko stated that the topics discussed are legitimate subjects of an Executive Session under the Commonwealth of Pennsylvania's Sunshine Law.

**6. Consent Agenda:**

**MOTION:** Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried (5-0), the minutes of the November 11, 2024 Board meeting, the Payment of Bills for November 25, 2024 in the amount of \$293,482.98, Escrow Release #4 for Bharatiya Temple Cultural and Learning Center, Escrow Release #14 for Higher Rock Partners, LP Higher Rock Phase 2 and Escrow Release #4 for Walnut Knoll 2-Lot Subdivision were approved as submitted.

**Recognition:**

**7. Promotion of Sergeant Glenn Davis to Lieutenant:** Chief Peoples reported that Chief Bendig retired in September of 2024. Lt. Peoples was then promoted to Chief of Police and the position of Administrative Lieutenant became vacant. This evening, we will be promoting Sgt. Glenn Davis to the rank of Administrative Lieutenant. Glenn Davis started his career with the Montgomery Township Police Department in 1993 when he was hired as a Police Dispatcher. He was then hired as a Cadet Police Officer in 1997 where he attended the PA State Police Academy. He worked in the Patrol Division from 1997 to 2017, where he served in several positions including the Highway Safety Unit and the Canine Unit. He was assigned as the Sergeant of the Detective Division in 2017 and then assigned as the Sergeant of Professional Standards in 2023. Sgt. Davis has had several extra duties throughout his police career, including being a firearms instructor, Taser Instructor, Field Training Officer, Accreditation Manager, and Training Coordinator. He also supervised specialty units to include the Highway Safety Unit, Community Policing Unit, Canine Unit and Field Training Unit. He brings a wealth of knowledge, management skills, abilities, and vision to the Police Department that will well serve the department, the Township, and the residents of Montgomery Township.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried (5-0), the Board approved the promotion of Glenn A. Davis, Jr. to the rank of Administrative Lieutenant, effective November 26, 2024.**

**Presentations:**

**8. Annual Donation Presentations:** Ms. Chimera presented the following donations:

- North Wales Public Library - \$10,000. Jennifer Koch, Executive Director, Robin Frazier, Assistant Director, and Erin Thompson, Associate Director, were present to accept the donation.
- Montgomery County-Norristown Public Library - \$10,000. Karen DeAngelo, Executive Director and District Administrator, was present to accept the donation.
- Montgomery Township Historical Society - \$6,000. Sue Gordon, Board Member, was present to accept the donation.
- MontCo Anti-Hunger Network—\$5,000. Shannon Isaacs, Executive Director, was present to accept the donation.
- The PEAK Center - \$3,000. Elizabeth Beil, Executive Director, was present to accept the donation.

**Public Safety:**

**9. Purchase of New HVAC System for Battalion 1:** Chief Wiegman reported that the HVAC system at Battalion 1 was found to be aging and requiring replacement during the annual preventative

maintenance service and inspection by Scatton's Heating and Cooling, Inc. The equipment services the office, dining, and living areas and showed signs of cracks and failures that could lead to a hazardous condition by allowing CO to leak from the units. Three quotes were obtained, with the lowest responsible quote coming from Scatton's Heating and Cooling, Inc., for \$16,730.00.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried (5-0), the Board approved the purchase and installation of the replacement HVAC equipment by Scatton's Heating and Cooling, Inc. for \$16,730.00.**

### **Planning and Zoning:**

**10. Sanitary Sewer Easement Agreement – Horsham Road:** Ms. McConnell reported that as part of the Village of Windsor project adjacent to Horsham Road, the developer agreed to run a sewer line down Horsham Road adjacent to the group of remaining homes. These homes have onsite sewage, and many want to connect to public sewer. Easements have been prepared for the seven homeowners along Horsham Road. The 8<sup>th</sup> sanitary sewer easement sits along the edge of Montgomery Township Open Space along Horsham Road. The Board needs to approve the execution of the easement agreement for the Township's open space.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Bamford, and unanimously carried (5-0), the Board authorized the execution of the Deed of Easement of Public Sanitary Sewer with the Montgomery Township Municipal Sewer Authority for Montgomery Township Open Space (Horsham Road) as part of the Village of Windsor project.**

### **Administration and Finance:**

**11. Purchase of Audio-Visual Upgrades for the Police Department's Emergency Operations Room:** Mr. Grier reported that \$25,000 was budgeted in 2024 to upgrade and enhance the AV capabilities of the Police Department's EOC room (Bailey Conference – Teams Room AV). A quote was obtained from New Era Technology for the new AV hardware and installation totaling \$23,811.24.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase and installation of the Bailey Conference – Teams Room AV from New Era Technology under the Co-Stars Cooperative Purchase Program at a total cost of \$23,811.24, per their quote.**

**12. Resolution in Support of Grant Application to the Local Share Account Program:** Ms. McCreary reported that the current round of submissions for this grant program expires on November 30, 2024. This program is funded by the PA Racehorse Development and Gaming Act which provides for the distribution of gaming revenue through the Commonwealth Financing Authority to support projects in the public interest within the Commonwealth. The Whistlestop Park improvement project includes the removal and replacement of outdated play equipment

with a new accessible, inclusive playground with sensory components located adjacent to the pavilion. When completed this project will enable children and others of all abilities to play and recreate in a safe and inclusive place. The Township has also received grants from DCNR and DCED in the amounts of \$250,000 and \$125,000, respectively. We will request \$1 million, the maximum allowed under this program.

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Staab, and unanimously carried (5-0), the Board adopted Resolution No. 2024-24 supporting the grant application to the Commonwealth Financing Authority for the Whistlestop Park Improvement project.**

**13. Ratification of the Memorandum of Understanding for Lt. Glenn Davis:**

**MOTION: Upon motion by Ms. Chimera, seconded by Ms. Long, and unanimously carried (5-0), the Board ratified the Memorandum of Understanding between Montgomery Township and Glenn Davis.**

**Old Business: None**

**New Business:**

**14. Department Reports** - Monthly reports were submitted by each department for activity in the month of October.

**15. Committee Liaison Reports** – Ms. Long reported that the CRC will be hosting the upcoming Holiday Craft Fair on December 7<sup>th</sup> and Breakfast with Santa on December 14<sup>th</sup>. The Public Safety Committee reviewed the School Bus Patrol Camera program which had 276 violations in October, of which 187 were verified. The FDMT implemented the burn ban for 30 days on November 16<sup>th</sup>. Ms. Chimera reported that the Planning Commission met to discuss the BP text amendment relating to the Dunleavy property at 1008 Upper State Road. Ms. Bamford reported that the Park Board was enthusiastic while reviewing the Traffic Garden created in Spring Valley Park by the Public Works Department. The Sewer Authority has been reviewing the maintenance and planned upgrades to the plant. The Shade Tree Commission held its annual Forestry Workshop and ordered the trees for the Arbor Day Tree Giveaway to be held in April 2025. Ms. Ware reported that the Senior Committee continued to discuss and plan their seminars for 2025, which have become more popular and are well attended.

**14. Adjournment:** Upon motion by Ms. Chimera and seconded by Ms. Long, the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary