



**AGENDA**  
**MONTGOMERY TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**FEBRUARY 24, 2025**  
**7:00 P.M.**

[www.montgomerytwp.org](http://www.montgomerytwp.org)

Tanya C. Bamford  
Candyce Fluehr Chimera  
Annette M. Long  
Beth A. Staab  
Audrey R. Ware-Jones

Carolyn McCreary  
Township Manager

1. Call Meeting to Order
2. Pledge of Allegiance
3. Public Comment
4. Announcement of Executive Session
5. Consent Agenda:
  - Minutes of February 10, 2025 Meeting
  - Payment of the Bills for February 24, 2025

**Planning and Zoning:**

6. Review of Zoning Hearing Board Applications

**Public Works:**

7. Authorization to Advertise Bid for the 2025 Curb and Curb Ramp Project
8. Authorize the Purchase of Replacement Vehicle 2025 GMC 3500 Pickup
9. Authorization to Advertise Bid for the Traffic Signal Upgrade at Harbob Lane & North Wales Road

**Public Safety:**

10. Acceptance of Office State Fire Commissioner Grant for DFS & FDMT

**Old Business:**

**New Business:**

11. Township Manager's Report
12. Department Reports
13. Committee Liaison Reports
14. Adjournment

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
BOARD ACTION SUMMARY

Item #03

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SUBJECT: Public Comment  
MEETING DATE: February 24, 2025  
BOARD LIAISON:  
INITIATED BY: Audrey Ware-Jones, Chairwoman

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BACKGROUND:

Persons wishing to make public comment during this meeting on any items not listed on the agenda may do so at this time.

Please come forward to the microphone and state your name and address for the record.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item #04

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SUBJECT:                   Announcement of Executive Session  
MEETING DATE:         February 24, 2025  
BOARD LIAISON:  
INITIATED BY:            Township Solicitor

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**BACKGROUND:**

The Township Solicitor will announce when the Board of Supervisors meets in Executive Session and will summarize the matters discussed.

**The Board of Supervisors met in Executive Session earlier this evening at 6:45 PM to discuss a personnel matter.**

**The topic discussed is a legitimate subject of an Executive Session under the Commonwealth of Pennsylvania's Sunshine Law.**

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #05

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SUBJECT: Consent Agenda  
MEETING DATE: February 24, 2025  
BOARD LIAISON:  
INITIATED BY:

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**BACKGROUND:**

**MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED for the following:**

- Minutes of the February 10, 2025 Board of Supervisors meeting
- Payment of Bills for February 24, 2025

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will ask for public comment.
- 3) Chairwoman will call for a vote.

**MINUTES OF MEETING  
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
FEBRUARY 10, 2025**

**1. Call to Order:** The February 10, 2025 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chairwoman Audrey R. Ware-Jones called the meeting to order at 7:00 p.m.

**IN ATTENDANCE:**

Chair Audrey R. Ware-Jones  
Supervisor Tanya C. Bamford  
Supervisor Candyce Fluehr Chimera  
Vice-Chair Annette M. Long  
Supervisor Beth A. Staab  
Township Solicitor Sean Kilkenny, Esq.  
Carolyn McCreary, Township Manager

**ALSO IN ATTENDANCE:**

Police Chief William R. Peoples  
Fire Chief William Wiegman  
Public Works Director Greg Reiff  
Director of Planning & Zoning Marianne McConnell  
Director of IT Richard Grier  
Recording Secretary Deborah Rivas

**2. & 3. Pledge of Allegiance and Public Comment:** Prior to the Pledge of Allegiance, Ms. Ware-Jones congratulated the Philadelphia Eagles on their Superbowl Championship. Ms. Ware-Jones asked for public comment from the audience, but there was none.

**4. Consent Agenda:**

**MOTION:** Upon motion by Ms. Ware-Jones, seconded by Ms. Bamford, and unanimously carried (5-0), the minutes of the January 27, 2025 Board meeting and the Payment of Bills for February 10, 2025 were approved as submitted.

**Planning and Zoning:**

**5. Minor Subdivision Plan – 107 Knapp Road:** Ms. McConnell reported that the applicant has submitted a minor subdivision plan to subdivide the existing 2.95 acre parcel at 107 Knapp Road, at the intersection of Sycamore Drive, into two residential lots. The existing home and driveway will be retained on the new 29,233 square foot lot. The remaining 99,288 square foot undeveloped lot, along Sycamore Drive, will become lot 2. An existing pool, shed, accessory building, driveway, and fences will be removed from lot 2 to allow for future subdivision and development of single-family homes. The draft resolution includes two sidewalk options for the Board’s consideration. Susan Rice, P.E. of S.T.A. Engineering, Inc., presented the plan and the two options for the sidewalk. Discussion followed, and the Board reached a consensus for Option 1: a sidewalk and curb along Knapp Road and a sidewalk only along Sycamore. A crosswalk across Knapp Road was discussed, and concerns about it being located in the middle of a road without a signal to cross. The Board and applicant’s representative agreed to a fee in lieu of the crosswalk

and to save the fee for the project's second phase, with a calculation to be determined by the Township Engineer.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Staab, and unanimously carried (5-0), the Board adopted Resolution 2025-05, approving the Minor Subdivision application for 107 Knapp Road, with requested waivers, and including a fee in lieu of for the crosswalk, calculation to be determined by the Township Engineer.**

**6. Fire Department of Montgomery Township 2025 Fundraising Efforts:** Chief Wiegman reported that the Fire Department of Montgomery Township must advise the Board of Supervisors annually before planned fund-raising activities per the Fire Services Agreement dated February 14, 2022. Expenditures of monies obtained through fund-raising or non-township tax revenues shall be allocated in the approved budget or any budgetary amendments made by the FDMT or represent a reasonable expenditure necessary to conduct or provide fire protection services. The FDMT is seeking the Board's approval of its planned fund-raising activities for 2025. The following FDMT fund-raising activities are proposed for 2025: 1) Residential fund-raising mailer in Winter 2025; 2) Business fund-raising mailer in Summer 2025; Car washes in Summer 2025; and 4) Dine and donate events throughout 2025.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board approved the 2025 planned fund-raising activities of the FDMT and the contribution of \$10,000 to the FDMT for their fundraising activities.**

**7. Purchase of One Fire Services SUV Replacement Vehicle:** Chief Wiegman reported that the Department of Fire Services budgeted \$90,000.00 in the 2025 Capital Budget to replace a command SUV. The Department proposes to purchase a 2025 Chevrolet Tahoe Command SUV from Fred Beans Ford of Doylestown, PA. This new vehicle will replace a 2016 Tahoe with 66,783 miles. The cost of the vehicle is \$56,029.00, and the cost of the emergency equipment and installation is \$24,309.00.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board approved the purchasing and outfitting of a new Command SUV for the Department of Fire Services in the combined amount of \$80,338.00 from Fred Beans of Doylestown and Marriott's Emergency Equipment and Installation.**

**8. Purchase of Three Police Department Replacement Vehicles:** Chief Peoples reported that the department is scheduled to replace three police vehicles. After researching various models and powertrains, the Police Department proposes purchasing three 2025 Ford Police Interceptor Utility Hybrid models and equipment as approved in the 2025 Final budget. Quotes have been obtained from Fred Beans Ford Lincoln, an authorized vendor under the Co-Stars Cooperative Purchase Program, to provide the requested vehicles at a total cost of \$146,715. Quotes were also obtained from Havis, Inc., an authorized vendor under the Co-Stars Cooperative Purchase Program, to provide the requested vehicle equipment and installation at a total cost of

\$63,180.88. A total of \$227,592.00 was included in the 2025 Approved Final Budget for this purchase.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase of three 2025 Ford Police Interceptor Utility Hybrid vehicles from Fred Beans Ford Lincoln, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$146,715.**

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase and installation of equipment for these vehicles from Havis, Inc., an authorized vendor under the Co-Stars Cooperative Purchase Program at a total cost of \$63,180.88.**

**Information Technology:**

**9. Community and Recreation Center AV Upgrade Project:** Mr. Grier reported that \$40,000.00 was included in the 2024 Budget for Event Room Upgrades for audiovisual improvements to the recreation center community room. A proposal from Cenero, a Co-Stars vendor, dated January 30, 2025, for the AV upgrade, including installation, was received and totals \$39,905.00. The project will enhance the audiovisual experience in the Community Room by upgrading the control panels, moving the AV rack to a more secure location, and enabling completely wireless presentations from the podium. These improvements will increase ease of use and provide more seamless presentation experience.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase and installation of the Community Room AV upgrade from Cenero under the Co-Stars Cooperative Purchase Program at a cost of \$39,905.00 per their quote.**

**Administration and Finance:**

**10. Recognize Government Communicators Day:** Ms. McCreary reported that Montgomery Township is fortunate to have a great communication team that continues to promote, inform, educate, and engage the public in all aspects of the work done at Montgomery Township. February 21, 2025 is Government Communicators Day.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Bamford, and unanimously carried (5-0), the Board recognized Government Communicators Day on February 1, 2025 by proclamation.**

**11. Appointment of Deputy Tax Collector:** Ms. McCreary reported that Act 164 of 2014 revises the Local Tax Collection Law to include a requirement that the Tax Collector, will, with the approval of the tax district and their surety, appoint a Deputy Tax Collector to collect and settle

taxes during any incapacitation of the tax collector. Patricia Gallagher, Elected Tax Collector for Montgomery Township, has submitted a request that Patricia Gramm, 1432 Grange Avenue, P.O. Box 97, Worcester, PA 19490 be appointed as the Deputy Tax Collector for Montgomery Township. Ms. Gramm is the Worcester Tax Collector.

**MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Bamford, and unanimously carried (5-0), the Board appointed Patricia Gramm as the Deputy Tax Collector for Montgomery Township.**

**Old Business: None**

**New Business:**

**12. The Wall That Heals Update:** Ms. McCreary reported on the activities that staff is working on to successfully bring The Wall That Heals to Montgomery Township from July 10 to July 13, 2025.

**13. Adjournment:** Upon motion by Ms. Ware-Jones and seconded by Ms. Staab, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary





Montgomery Township, PA

# Check Report

By Check Number

Date Range: 02/08/2025 - 02/20/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: POOL AP-APBNK</b>						
MT000342	B Safe LLC	02/18/2025	Regular	0.00	185.00	100818
MT000786	COMCAST	02/18/2025	Regular	0.00	34.43	100819
MT000786	COMCAST	02/18/2025	Regular	0.00	543.93	100820
MT000786	COMCAST	02/18/2025	Regular	0.00	295.94	100821
MT000787	Comcast Business	02/18/2025	Regular	0.00	1,563.82	100822
MT004420	Deasey, Mahoney & Valentini, Ltd.	02/18/2025	Regular	0.00	4,435.00	100823
MT001193	EMS Educational Services Inc.	02/18/2025	Regular	0.00	1,920.00	100824
MT001352	Galls, an Aramark Co., LLC	02/18/2025	Regular	0.00	330.10	100825
MT001552	Hoover Steel Inc.	02/18/2025	Regular	0.00	236.80	100826
MT002098	Kilkenny Law, LLC	02/18/2025	Regular	0.00	6,755.25	100827
MT002319	Login/ IACP Net	02/18/2025	Regular	0.00	220.00	100828
MT002377	Maillie LLP	02/18/2025	Regular	0.00	6,025.00	100829
MT002451	Marriott's Emergency Equipment	02/18/2025	Regular	0.00	12,214.50	100830
MT002696	Mitchell1	02/18/2025	Regular	0.00	1,908.00	100831
PAYR-IAFF	Montgomery Township Professional	02/18/2025	Regular	0.00	260.68	100832
MT002936	North Wales Water Authority	02/18/2025	Regular	0.00	122.03	100833
MT003077	PECO Energy	02/18/2025	Regular	0.00	30,133.68	100834
	**Void**	02/18/2025	Regular	0.00	0.00	100835
	**Void**	02/18/2025	Regular	0.00	0.00	100836
MT003269	Ready Refresh	02/18/2025	Regular	0.00	126.97	100837
MT003299	Republic Services No. 320	02/18/2025	Regular	0.00	1,884.74	100838
MT004535	Seven Wraps	02/18/2025	Regular	0.00	600.00	100839
MT003790	TD Card Services	02/18/2025	Regular	0.00	1,674.85	100840
MT003949	Trans Union LLC	02/18/2025	Regular	0.00	95.00	100841
MT004524	Transcend Finance LLC	02/18/2025	Regular	0.00	5,781.25	100842
MT004044	Vault Health	02/18/2025	Regular	0.00	526.16	100843
MT004051	Verizon	02/18/2025	Regular	0.00	299.00	100844
MT004198	Witmer Public Safety Group Inc.	02/18/2025	Regular	0.00	986.83	100845
MT000006	21st Century Media Newspapers LLC	02/20/2025	Regular	0.00	2,158.63	100846
MT000040	Acme Uniforms For Industry	02/20/2025	Regular	0.00	679.19	100847
MT000046	Adam J. Morrow	02/20/2025	Regular	0.00	400.00	100848
MT000050	Adam Zwislewski	02/20/2025	Regular	0.00	350.00	100849
MT000150	Alphagraphics Lansdale	02/20/2025	Regular	0.00	3,081.85	100850
MT004537	Amanda Conlan	02/20/2025	Regular	0.00	65.00	100851
MT000167	Amazon.com Services, Inc	02/20/2025	Regular	0.00	2,999.66	100852
MT000196	Amy Gehman	02/20/2025	Regular	0.00	70.00	100853
MT000233	Angel G. Mejias	02/20/2025	Regular	0.00	400.00	100854
MT000279	AramSCO, Inc.	02/20/2025	Regular	0.00	243.88	100855
MT000293	Armour & Sons Electric, Inc.	02/20/2025	Regular	0.00	95,101.15	100856
MT000319	Associated Truck Parts	02/20/2025	Regular	0.00	45.38	100857
MT000342	B Safe LLC	02/20/2025	Regular	0.00	10.00	100858
MT004544	Bergey Technologies, LLC	02/20/2025	Regular	0.00	2,171.28	100859
MT000467	Brandi Blusiewicz	02/20/2025	Regular	0.00	250.00	100860
MT000469	Brandon Uzdzienski	02/20/2025	Regular	0.00	100.00	100861
MT000550	C L Weber Co Inc.	02/20/2025	Regular	0.00	82.72	100862
MT000567	Canon Financial Services, Inc	02/20/2025	Regular	0.00	2,337.00	100863
MT000580	Carl Frederick Herr	02/20/2025	Regular	0.00	100.00	100864
MT000632	CDW Government, Inc.	02/20/2025	Regular	0.00	8,114.65	100865
MT004333	CHA Consulting, Inc.	02/20/2025	Regular	0.00	425.00	100866
MT000778	Colmar Veterinary Hospital	02/20/2025	Regular	0.00	1,051.82	100867
MT004541	Conniff Enterprises	02/20/2025	Regular	0.00	2,500.00	100868
MT000860	Crystal Sullivan	02/20/2025	Regular	0.00	70.00	100869
MT004542	Deborah Alcott	02/20/2025	Regular	0.00	90.00	100870
MT000979	Dell Marketing L.P. (IT Orders)	02/20/2025	Regular	0.00	7,035.46	100871

Check Report

Date Range: 02/08/2025 - 02/20/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MT001030	DJB Specialties, Inc.	02/20/2025	Regular	0.00	745.50	100872
MT001108	Eckert Seamans Cherin & Mellott, LLC	02/20/2025	Regular	0.00	440.00	100873
MT001159	Elite 3 Facilities Maintenance, LLC	02/20/2025	Regular	0.00	5,035.00	100874
MT001220	Established Traffic Control	02/20/2025	Regular	0.00	486.76	100875
MT001278	Fire Department of Montgomery	02/20/2025	Regular	0.00	10,000.00	100876
MT001288	Fisher and Son Company Inc.	02/20/2025	Regular	0.00	420.00	100877
MT001343	G.L. Sayre, Inc.	02/20/2025	Regular	0.00	436.25	100878
MT001379	George Allen Portable Toilets, Inc.	02/20/2025	Regular	0.00	1,156.00	100879
MT001404	Glasgow, Inc.	02/20/2025	Regular	0.00	640.87	100880
MT001412	Glick Fire Equipment Company Inc	02/20/2025	Regular	0.00	1,577.02	100881
MT004539	Gracie Global, LLC	02/20/2025	Regular	0.00	1,500.00	100882
MT001505	Heartsmart	02/20/2025	Regular	0.00	1,115.00	100883
MT001526	Heritage Screen Printing, Inc.	02/20/2025	Regular	0.00	244.00	100884
MT001548	Home Depot Credit Services	02/20/2025	Regular	0.00	443.16	100885
MT001554	Horsham Car Wash	02/20/2025	Regular	0.00	48.00	100886
MT004239	Imagine That Arts LLC	02/20/2025	Regular	0.00	650.00	100887
MT001584	IMSA International Municipal	02/20/2025	Regular	0.00	40.00	100888
MT001643	Jacob Millevoi	02/20/2025	Regular	0.00	150.00	100889
MT004263	John A. Otte	02/20/2025	Regular	0.00	50.00	100890
MT001856	John Bereschak	02/20/2025	Regular	0.00	300.00	100891
MT001868	John H. Mogensen	02/20/2025	Regular	0.00	100.00	100892
MT004520	Joseph K. Egenolf Jr	02/20/2025	Regular	0.00	150.00	100893
MT002038	Keith Grierson	02/20/2025	Regular	0.00	50.00	100894
MT002089	Keystone Municipal Services, Inc.	02/20/2025	Regular	0.00	6,300.00	100895
MT002098	Kilkenny Law, LLC	02/20/2025	Regular	0.00	5,289.75	100896
MT002170	Kyle W. Stump	02/20/2025	Regular	0.00	150.00	100897
MT002341	Lowe's Companies Inc.	02/20/2025	Regular	0.00	87.48	100898
MT002457	Martin Stone Quarries, Inc.	02/20/2025	Regular	0.00	1,100.70	100899
MT002496	Mastertech Auto Service, LLC.	02/20/2025	Regular	0.00	3,505.46	100900
MT002609	Michael Bean	02/20/2025	Regular	0.00	150.00	100901
MT002624	Michael J. Kunzig	02/20/2025	Regular	0.00	100.00	100902
MT004518	Michael Sasso	02/20/2025	Regular	0.00	150.00	100903
MT002636	Michael Shearer	02/20/2025	Regular	0.00	100.00	100904
MT004138	Napa Auto Parts	02/20/2025	Regular	0.00	74.40	100905
MT002961	ODP Business Solutions, LLC	02/20/2025	Regular	0.00	339.18	100906
MT006762	PA Dept of Labor & Industry B	02/20/2025	Regular	0.00	90.17	100907
MT003114	PERF	02/20/2025	Regular	0.00	250.00	100908
MT003136	Petty Cash	02/20/2025	Regular	0.00	432.16	100909
MT004415	Pilot Thomas Logistics, LLC	02/20/2025	Regular	0.00	6,503.08	100910
MT003190	Professional Health Services, Inc.	02/20/2025	Regular	0.00	27,070.00	100911
MT003227	Rachel Brick	02/20/2025	Regular	0.00	100.00	100912
MT003291	Rem-Ark Alloys, Inc.	02/20/2025	Regular	0.00	788.99	100913
MT003334	Richter Drafting and Office Supply Co. Inc	02/20/2025	Regular	0.00	102.92	100914
MT004493	RIVERSIDE CONSTRUCTION MATERIALS	02/20/2025	Regular	0.00	9,984.71	100915
MT003358	Robert Decker Enterprises, Inc.	02/20/2025	Regular	0.00	231.00	100916
MT003365	Robert H. Grunmeier II	02/20/2025	Regular	0.00	200.00	100917
MT003444	Ryan W. Irvin	02/20/2025	Regular	0.00	200.00	100918
MT003499	Scatton's Heating and Cooling, Inc.	02/20/2025	Regular	0.00	1,641.73	100919
MT003600	SnapOn Industrial	02/20/2025	Regular	0.00	13.31	100920
MT003655	Standard Insurance Company	02/20/2025	Regular	0.00	9,584.23	100921
MT003790	TD Card Services	02/20/2025	Regular	0.00	4,205.52	100922
MT003796	Tees With a Purpose	02/20/2025	Regular	0.00	282.00	100923
MT004458	Trevor J. Bradley	02/20/2025	Regular	0.00	50.00	100924
MT003964	Triad Truck Equipment	02/20/2025	Regular	0.00	3,307.00	100925
MT003993	Uline	02/20/2025	Regular	0.00	3,200.50	100926
MT004006	Unwined and Paint	02/20/2025	Regular	0.00	96.00	100927
MT004080	Vinay P. Setty	02/20/2025	Regular	0.00	490.00	100928
MT004096	VMSC	02/20/2025	Regular	0.00	200,000.00	100929
MT004137	Weihua Wan	02/20/2025	Regular	0.00	200.00	100930
MT004189	William Tuttle	02/20/2025	Regular	0.00	100.00	100931
PAYR-PBA	Police Benevolent Association	02/13/2025	Bank Draft	0.00	1,482.00	DFT0000456

**Check Report**

Date Range: 02/08/2025 - 02/20/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PAYR-POL PEN	U.S. Bank	02/13/2025	Bank Draft	0.00	9,434.87	DFT0000457
PAYR-PA SCDU	PA SCDU	02/13/2025	Bank Draft	0.00	530.77	DFT0000458
PAYR-401	Empower Retirement	02/13/2025	Bank Draft	0.00	19,464.19	DFT0000459
PAYR-457	Empower Retirement	02/13/2025	Bank Draft	0.00	19,724.27	DFT0000460
PAYR-PHILA	City of Philadelphia	02/13/2025	Bank Draft	0.00	303.65	DFT0000461
PAYR-SITW	State of Pennsylvania	02/13/2025	Bank Draft	0.00	11,452.87	DFT0000462

**Bank Code POOL AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	292	112	0.00	521,339.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	7	7	0.00	62,392.62
EFT's	0	0	0.00	0.00
	<b>299</b>	<b>121</b>	<b>0.00</b>	<b>583,732.10</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	292	112	0.00	521,339.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	7	7	0.00	62,392.62
EFT's	0	0	0.00	0.00
	<b>299</b>	<b>121</b>	<b>0.00</b>	<b>583,732.10</b>

### Fund Summary

Fund	Name	Period	Amount
99	Claim on Pooled Cash	2/2025	583,732.10
			<b>583,732.10</b>

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

Item # 06

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**SUBJECT:** Review of Zoning Hearing Board Applications  
**MEETING DATE:** February 24, 2025  
**BOARD LIAISON** Audrey R. Ware-Jones, Chairwoman  
**INITIATED BY:** Marianne McConnell, Zoning Officer

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**BACKGROUND:**

Included in your packet is a summary of the application before the Zoning Hearing Board for their March 5, 2025 meeting.

**Potential Action of the Board:**

The Board may remain neutral on the application and let the Zoning Hearing Board render a decision based on the testimony presented.

The Board may send the Solicitor's office to oppose an application. This action would require a motion, second, and vote of the Board.



## Montgomery Township Zoning Hearing Board

Meeting Date: [March 5, 2025 - 6:30 pm](#)

*The agenda for the scheduled hearing is as follows:*

1. **Application #25020001 – 108 Hampton Circle / Ruddy-Allen** - The applicant owns and occupies the two-story single family home on a 11,325 sq ft lot within the Heather Knoll Development. The property was developed under the R-5 Optional Regulations. The applicant proposes to construct a 540 square foot addition 20 feet from the rear property line where a minimum of 40 feet is required. The applicants seek a variance from the provisions of Sections 230-66C(3) and 230-67B(3)(c) of the Code of Montgomery Township in order to construct the proposed addition.

**\*\*Copies of the Application(s) and accompanying documents are on file in the Township's Planning and Zoning Department and may be seen upon request\*\***

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #07

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**SUBJECT:** Authorization to Bid Concrete Curb and Handicap Ramp Replacement for the 2026 Paving Project  
**MEETING DATE:** February 24, 2025  
**BOARD LIAISON:** Audrey R. Ware-Jones, Chairwoman  
**INITIATED BY:** Greg Reiff, Public Works Director

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**BACKGROUND:**

Included in the 2025 Capital Investment Plan is Concrete Curb and Handicap Ramp Replacement for the 2026 Paving Project. Competitive bids will be solicited utilizing the PennBid website. Note: In order to allow for the separation of concrete and paving, the paving originally scheduled for 2025 has been postponed until 2026.

**BUDGET IMPACT:**

A total of \$579,400.00 has been included in the 2025 Capital Investment Plan for the replacement of Concrete Curbing and Handicap Ramps for the 2026 Paving Project.

**RECOMMENDATION:**

It is recommended the Board of Supervisors approves the authorization for the advertisement of the bid.

**MOTION/RESOLUTION:**

**Motion** to authorize the advertisement of the Bid for Concrete Curb and Handicap Ramp Replacement for the 2026 Paving Project utilizing PennBid.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will call for public comment.
- 3) Chairwoman will call for a vote.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #08

---

SUBJECT: Request Authorization to Purchase Replacement 2025 GMC Pickup Truck  
MEETING DATE: February 24, 2025  
BOARD LIAISON: Audrey R. Ware-Jones, Chairwoman  
INITIATED BY: Greg Reiff, Public Works Director

---

**BACKGROUND:**

In 2025, the Public Works Department is scheduled to replace the 2017 Ford Explorer. The Public Works Department is proposing to purchase one 2025 GMC Sierra 3500HD 4WD Crew Cab Pickup Truck and snowplow from Star Buick-GMC-Cadillac Quakertown as approved in the 2025 Capital Investment Plan.

The 2025 GMC Sierra 3500HD 4WD Crew Cab Pickup Truck will replace the following vehicle:

- 2017 Ford Explorer with 80846 miles

Attached is a quote dated January 8, 2025, from Star Buick-GMC-Cadillac Quakertown, an authorized vendor under the Co-Stars Cooperative Purchase Program (Contract # 025-E23-566), to provide the requested vehicle and snowplow at a total cost of \$74,600.00.

**BUDGET IMPACT:**

A total of \$85,000.00 was included in the 2025 Capital Investment Plan for the purchase of the truck and snowplow.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors approve the awarding of the contract for the referenced purchase per the 2025 Capital Investment Plan.

**MOTION/RESOLUTION:**

**Motion** to award the contract for the purchase of one 2025 GMC Sierra 3500HD 4WD Crew Cab Pickup Truck and snowplow from Star Buick-GMC-Cadillac Quakertown, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$74,600.00 per their quote dated January 8, 2025.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will call for public comment.
- 3) Chairwoman will call for a vote.





Vehicle: [Retail] 2025 GMC Sierra 3500HD (TK30943) 4WD Crew Cab 172" SLE ( Complete )

### Quote Worksheet

	<b>MSRP</b>
Base Price	\$58,500.00
Dest Charge	\$1,995.00
Total Options	\$3,530.00
	<b>Subtotal</b>
	<b>\$64,025.00</b>
Costars Discount as per contract 25-E23-566	( <b>\$3,500.00</b> )
Star GMC Discount	( <b>\$2,000.00</b> )
	<b>Subtotal Pre-Tax Adjustments</b>
	<b>(\$5,500.00)</b>
Less Customer Discount	\$0.00
	<b>Subtotal Discount</b>
	<b>\$0.00</b>
Trade-In	\$0.00
	<b>Subtotal Trade-In</b>
	<b>\$0.00</b>
	<b>Taxable Price</b>
	<b>\$58,525.00</b>
Sales Tax	\$0.00
	<b>Subtotal Taxes</b>
	<b>\$0.00</b>
	<b>Subtotal Post-Tax Adjustments</b>
	<b>\$0.00</b>
	<b>Total Sales Price</b>
	<b>\$58,525.00</b>

\_\_\_\_\_  
Dealer Signature / Date

\_\_\_\_\_  
Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.  
Data Version: 24404. Data Updated: Jan 7, 2025 6:47:00 PM PST.



Vehicle: [Retail] 2025 GMC Sierra 3500HD (TK30943) 4WD Crew Cab 172" SLE (🟢 Complete)

## Window Sticker

### SUMMARY

[Retail] 2025 GMC Sierra 3500HD (TK30943) 4WD Crew Cab 172" SLE

MSRP:\$58,500.00

Interior:Jet Black, Cloth seat trim

Exterior 1: Sterling Metallic

Exterior 2: No color has been selected.

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline

Transmission, Allison 10-Speed automatic

### OPTIONS

CODE	MODEL	MSRP
TK30943	[Retail] 2025 GMC Sierra 3500HD (TK30943) 4WD Crew Cab 172" SLE	\$58,500.00
<b>OPTIONS</b>		
3SA	SLE Preferred Equipment Group	\$0.00
9L7	Upfitter switch kit, (5)	\$150.00
A2X	Seat adjuster, driver 10-way power including lumbar	Inc.
AZ3	Seats, front 40/20/40 split-bench	\$0.00
B59	Remote Start Package	Inc.
BTV	Remote vehicle starter system	Inc.
C49	Defogger, rear-window electric	Inc.
CGN	Bed Liner, Spray-on	Inc.
CJ2	Air conditioning, dual-zone automatic climate control	Inc.
E63	Pickup bed	\$0.00
G3I	GVWR, 11,700 lbs. (5307 kg) with single rear wheels	Inc.
GT4	Rear axle, 3.73 ratio	\$0.00
GXD	Sterling Metallic	\$495.00
H0U	Jet Black, Cloth seat trim	\$0.00
I0K	Audio System, 13.4" diagonal Premium GMC Infotainment System	\$0.00
KA1	Seating, heated driver and front outboard passenger	Inc.
KI3	Steering wheel, heated	Inc.
KW5	Alternator, 220 amps	Inc.

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Data Version: 24404. Data Updated: Jan 7, 2025 6:47:00 PM PST.



Vehicle: [Retail] 2025 GMC Sierra 3500HD (TK30943) 4WD Crew Cab 172" SLE (✔ Complete)

L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline		\$0.00
MKM	Transmission, Allison 10-Speed automatic		\$0.00
N37	Steering column, manual Tilt-Wheel and telescoping	Inc.	
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont, Virginia and Washington state requirements		\$0.00
NZZ	Skid Plates	Inc.	
PCQ	SLE Convenience Package	Inc.	
PDU	SLE Value Package		\$2,385.00
PXD	Wheels, 18" (45.7 cm) machined aluminum wheel		\$0.00
QF6	Tires, LT275/70R18E all-terrain, blackwall		\$0.00
SRW	Single Rear Wheels		\$0.00
T3U	Fog lamps, LED	Inc.	
U01	Lamps, Smoked Amber roof marker, (LED)	Inc.	
UTJ	Theft-deterrent system, unauthorized entry	Inc.	
VXH	LPO, Assist steps, chromed tubular, 6" rectangular		\$850.00
VYU	Snow Plow Prep/Camper Package		\$300.00
ZM9	SLE Heated package	Inc.	
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall		\$0.00
—	Option/package discount		(\$500.00)
<b>SUBTOTAL</b>			<b>\$62,180.00</b>
Adjustments Total			\$0.00
Destination Charge			\$1,995.00
<b>TOTAL PRICE</b>			<b>\$64,175.00</b>

### FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 24404. Data Updated: Jan 7, 2025 6:47:00 PM PST.

# DEJANA

Truck and Utility Equipment



## QUOTE

New York, New England, Mid Atlantic  
& Greater Philadelphia  
490 Pulaski Rd Kings Park, NY 11754  
Phone(631)544-9000 Fax(631)544-3501  
[WWW.DEJANA.COM](http://WWW.DEJANA.COM)

QUOTE #	BC004382-1
DATE	1/7/2025

**BILL TO:** STAR GMC  
Attn: Josh Shimer  
480 N. West End Blvd  
Quakertown, PA 18951  
  
Phone: 215 536-5670  
Email:

**SHIP TO:** STAR GMC  
Attn: Josh Shimer  
480 N. West End Blvd  
Quakertown, PA 18951  
  
Phone: 215 536-5670

**NOTE: Re-quoting may be required, dependent upon chassis availability**

SALESPERSON	REFERENCE	P.O. REQUIRED	QUOTE VALID UNTIL	STD/CUSTOM
David Clowser	Montgomery Township	Yes	3/7/2025	N/A

MAKE:	GMC	MODEL:	SIERRA 3500	YEAR:	2025	SRW/DRW:	SRW
CAB TO AXLE:	56.0	WHEELBASE:	162.0	VIN:			
STOCK/ORDER NUMBER:	Dealer Chassis			TOTAL WEIGHT (LBS) OF ALL QUOTED ITEMS:			

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
* Dejana COSTARS Number: 025-E22-548 - Montgomery Township COSTARS ID #: 2293 *			
1	SUPPLY & INSTALL BACK RACK BRAND CAB GUARD * Safety Rack mesh screen style cab guard, GM 2500 / 3500 Pickup		
1	* Back Rack Mounting Kit, GM 2500 / 3500 Pickup		
1	* Back Rack center mount Light Bracket, 16" x 7" Rectangular Base		
1	THIEMAN LIFT GATE, TOP-LIFTER MODEL TT15ETAL5644 * Fits full size Pickups, 1999 to current, 30" - 45" bed height range * Lifting Capacity: 1,500 Pounds * Platform: 2-Piece Aluminum, 56" x 44" + 6" Ramp * 2-Piece Rear Bumper, allows receiver hitch clearance		
1	* Add Thieman Power Down Option, TT Series Gate		
1	* Add Thieman Remote Pendant Control, TT Series Gate		
1	* Supply & Install Thieman Camera / Sensor Mounting Kit (Allows for re-mounting of B/U Camera & Rear Sensors)		
1	* Add Thieman LED Bumper Tail-Light Kit (TT Series Lift Gates, Pickup Truck or Service Body)		

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	<b>SUPPLY &amp; INSTALL: FISHER 9' HD-2 SERIES SNOW-PLOW:</b> * Fisher Minute Mount II plow mounting system * Cutting Edge & Plow Guides are standard equipment * NOTE: <i>Delivery is subject to availability</i>		
1	* <b>UPGRADE:</b> Fisher LED Plow Headlights, in lieu of std Halogen		
1	* Plow Controller: Fisher Fish-Stick Hand-Held control		
1	* Municipal level plow pricing has been applied		
1	<b>FISHER 10" RUBBER DEFLECTOR, 9' HD-2 PLOW (Installed)</b>		
1	<b>FISHER PLOW BLADE WEAR SHOE KIT, HD-2 PLOW (Installed)</b>		
1	<b>FISHER CURB GUARD KIT FOR HD-2 SERIES PLOW (Installed)</b>		
1	<b>DELIVER FINISHED TRUCK TO DEALER</b>		

<b>SUBTOTAL</b>	\$16,075.00
<b>SALES TAX</b>	\$0.00
<b>TOTAL</b>	\$16,075.00

**Optional Items: (Please circle YES for any desired Options below)**

QTY	DESCRIPTION	ADDITIONAL CHARGE:	ADD THIS OPTION ??
1	<b>SUPPLY &amp; INSTALL WHELEN LED MINI RESPONDER LP</b> * Super LED Amber Mini Light Bar model number R2LPPA * Mounted to Back Rack Bracket, wired to factory up-fitter switch	\$1,225.00	<b>YES</b>
1	<b>SUPPLY &amp; INSTALL FORWARD FACING STROBES</b> * 2 Amber, LED Surface mount strobes, mounted in the front grill * Wired to GM Up-fitter Switch in the cab	\$495.00	<b>YES</b>
1	<b>SUPPLY &amp; INSTALL REAR FACING STROBES</b> * 2 Amber, LED Surface mount strobes, mounted rear of pickup * Wired to GM Up-fitter Switch in the cab	\$470.00	<b>YES</b>
1	<b>INSTALL &amp; WIRE FACTORY GM UP-FITTER SWITCHES</b> <i>(Required, if any one of the Options above are chosen)</i>	\$260.00	<b>YES</b>

Customer must fill out the information below before the order can be processed...

Quote #**BC004382-1**

Accepted by:		Date:		PO#:	
<b>Please Fill In All Truck Information</b>					
Dejana Pool Chassis	<input type="checkbox"/>	Dealer Chassis	<input type="checkbox"/>	Dealer Drop Ship Chassis	<input type="checkbox"/>
Make	_____	Model	_____	Color	_____
Stock #	_____	Factory Order #	_____	VIN	_____
Year	_____	Ready for Pickup (if dealer chassis)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

**DEALER CHASSIS: PLEASE ATTACH DORA/SPEC SHEET OR FACTORY INVOICE.**

- ◆ **PLEASE SIGN THE QUOTE & INCLUDE A COPY OF THE MUNI P.O.**
- ◆ **Return the signed Quote to David Clowser** dclowser@dejana.com
- ◆ Labor and installation are included in all pricing. *(Unless otherwise noted)*
- ◆ This Quote price does not include any applicable taxes. *(Unless otherwise noted)*
- ◆ Terms: Net Due Upon Receipt. *(Unless credit arrangements were made previously)*
- ◆ Note: A chassis may be furnished as a convenience. Terms remain Net Due Upon Receipt.
- ◆ To our valued Open Account Customers: This invoice amount is for Cash, Check or ACH Payment. *A 2% processing fee will be applied to credit card payments.*

*Due to unforeseen increases in supplier lead times on all bodies & equipment, dealers should use 180 days floor plan expense (from receipt of chassis) in their final cost calculations.*

**REFERENCE: Montgomery Township, PA  
Plow, Lift Gate & Accessories (COSTARS)  
(Update Quote Pricing, 1/7/25)**

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #09

---

**SUBJECT:** Consider Bid Authorization for the Traffic Signal Modernization at North Wales Road and Harbob Lane  
**MEETING DATE:** February 24, 2025  
**BOARD LIAISON:** Audrey R. Ware-Jones, Chairwoman  
**INITIATED BY:** Greg Reiff, Public Works Director

---

**BACKGROUND:**

Included in the 2025 Capital Investment Plan is the Traffic Signal Modernization at the intersection of North Wales Road and Harbob Lane. Gilmore & Associates, the Township Engineer prepared the signal specifications to meet Township requirements, and contractors' bids will be solicited utilizing the PennBid website.

**BUDGET IMPACT:**

A total of \$710,000.00 has been included in the 2025 Capital Investment Plan for the Traffic Signal Modernization at the intersection of North Wales Road and Harbob Lane.

**RECOMMENDATION:**

It is recommended the Board of Supervisors approves the authorization for the advertisement of the bid.

**MOTION/RESOLUTION:**

**Motion** to authorize the advertisement of the bid for the Traffic Signal Modernization at the intersection of North Wales Road and Harbob Lane utilizing PennBid.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chairwoman will call for public comment.
- 3) Chairwoman will call for a vote.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**

Item #10

---

**SUBJECT:** Pennsylvania Office of the State Fire Commissioner Grant Awards  
**MEETING DATE:** February 24, 2025  
**BOARD LIAISON:** Annette M. Long  
**INITIATED BY:** William Wiegman, Fire Chief

---

**BACKGROUND:**

The DFS and FDMT applied for the 2024-2025 PA Office of State Fire Commissioner Grant in the Fall of 2024. On February 10, 2025, they were notified that both agencies were awarded the \$16,322.02 grant. This grant money will help purchase battery-operated Hurst rescue tools for the new Squad 18, which is expected to arrive in October.

The total cost of the battery-operated Hurst rescue tools is \$75,861.00. MES is the local distributor and an authorized COSTAR dealer 012-E23-337.

<b>Total:</b>	<b>\$75,861.00</b>
FDMT OSFC Grant:	\$16,322.02
DFS OSFC Grant:	\$16,322.02
FDMT RA	\$43,216.96

**BUDGET IMPACT:**

The grants will positively impact on the DFS and FDMT budgets, with \$16,322.02 each for each organization. The total amount of both grants is \$32,644.04. The total cost of the new rescue tools is \$75,861.00. The OSFC Grants for the FDMT and DFS will offset this purchase.

**RECOMMENDATION:**

Staff recommends that the Board of Supervisors approve the PA Office of State Fire Commissioner Grant Awards of \$32,644.04 for the DFS and FDMT and approve the purchase of the new rescue tools from MES, an authorized COSTARS dealer (012-E23-337), for \$75,861.00.

**MOTION/RESOLUTION:**

**Motion** to approve the PA Office of State Fire Commissioner Grant Awards of \$32,644.04 for the DFS and FDMT and approve the purchase of the new rescue tools of \$75,861.00 from MES, an authorized COSTARS dealer.

- 1) Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_
- 2) Chair will call for public comment.
- 3) Chair will call for a vote.





(856) 488-4499

# Invoice

**Invoice #** IN2202275  
**Date** 02/12/2025  
**Terms** Net 30  
**Due Date** 03/14/2025  
**Customer #** C42579  
**PO #** Email Approval Attached  
**Sales Rep** Miller, Stephen L  
**Sales Order** SO2043079

**Bill To**

Fire Dept of Montgomery Township  
 Relief Association  
 1001 STUMP ROAD  
 MONTGOMERYVILLE PA 18936  
 United States

**Ship To**

Fire Dept of Montgomery Township RA.  
 1001 STUMP ROAD  
 MONTGOMERYVILLE PA 18936  
 United States

Item	Description	QTY	Units	Back Ordered	Unit Price	Amount
272489000-1	S 789 E3 Cutter - TOOL ONLY-(E3F) HURST MEDIUM CUTTER	2		0	\$10,550.00	\$21,100.00
271455000-1	SP 555 E3 Spreader - TOOL ONLY-(E3F) HURST 28" Spreader	1		0	\$11,700.00	\$11,700.00
273424000-1	SC 358 E3 Combi - TOOL ONLY with Door Opener Tips- (E3F) HURST Mid Sized Combi Tool	1		0	\$13,845.00	\$13,845.00
274485000-1	R 521 E3 Ram - TOOL ONLY-(E3F) HURST 60"/70" Ram	2		0	\$7,824.00	\$15,648.00
90-53-43_Kit	E3/EWXT 9Ah Batt HURST Batteries for Large Tools, 2 batteries per tool	12		0	\$712.00	\$8,544.00
90-53-37	EWXT/E3 Charger 110-240V HURST	6		0	\$460.00	\$2,760.00
90-53-31	EWXT/E3 Emergency Power Supply - 110V HURST Continuous Run Time Adapter	1		0	\$1,062.00	\$1,062.00
541C059	HURST Jaws of Life Ram Claw Set	1		0	\$1,202.00	\$1,202.00
LHTS-HURST- Hydraulic tool service labor, HURST	MES HURST SERVICE TECH Initial tool start up at MES warehouse. Tools registered for warranty and prepped for customer delivery.	6		0	\$0.00	\$0.00
	COSTARS – 012-E23-337 Emergency Responder Equipment and Supplies Effective 02/16/2023 – 02/16/2025					

**Wire/ ACH:**  
 Routing#: 121000248  
 Acct#: 2000030294606  
 Bank Name: Wells Fargo Bank, N.A.

**Wire/ ACH Remittance Advice:** AR@MESFIRE.COM  
 Please include Customer# and Invoice#

Please call us for invoice questions:  
 1-877-MES-FIRE (1-877-637-3473)

**Remittance Slip**

**Customer** C42579 Fire Dept of Montgomery Township RA (PA)  
**Invoice #** IN2202275  
**Amount Due** \$75,861.00  
**Amount Paid** \_\_\_\_\_

**Make Checks Payable To**

MUNICIPAL EMERGENCY SERVICES, INC.  
 PO BOX 856892  
 MINNEAPOLIS, MN 55485-6892



IN2202275



(856) 488-4499

# Invoice

**Invoice #**

IN2202275

**Date**

02/12/2025

Thank you!  
Stephen Miller

**Tracking #:** 285379625831

<b>Subtotal</b>	\$75,861.00
<b>Shipping Cost</b>	\$0.00
<b>Tax Total</b>	\$0.00
<b>Total</b>	\$75,861.00
<b>Amount Due</b>	\$75,861.00

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.  
Custom orders are not returnable.  
All payments must be clearly marked with the Customer and Invoice numbers. Payments not marked will be applied to the oldest invoice first.

PLEASE NOTE OUR REMITTANCE ADDRESS HAS CHANGED AND CHECKS WILL BE RETURNED IF NOT SENT TO THE ONE ON THE REMITTANCE SLIP.



IN2202275

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD INFORMATION SUMMARY**  
Item #11

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SUBJECT: Township Manager's Report  
MEETING DATE: February 24, 2025  
BOARD LIAISON:  
INITIATED BY: Carolyn McCreary, Township Manager

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On Friday, February 7, the Township Manager and Planning/Zoning Director met virtually with a representative of Penn Medicine and their Project Engineer to discuss the following:

- pedestrian access that has been removed and the recommended pedestrian crossing at Knapp Road
- property line encroachments of neighboring property owners
- blasting during construction
- reduction in the garage parapet wall height

In order to ensure the general public and particularly the neighbors are kept informed, we will set up a designated page on our website relating to this project. We will promote it on social media so people who don't normally go to our website are aware of it.

---

As you know, the Joseph Ambler Inn is for sale. On February 13, the Township Manager, Planning/Zoning Director, and Solicitor met with representatives of a behavioral health company to discuss the potential sale and change in use of the Joseph Ambler Inn utilizing the buildings that are currently on the property. The property is located in the R-2 zoning district. Marianne McConnell can explain what is permitted by right on the property.

---

The Community and Recreation Center's gymnasium floor replacement project is scheduled to commence on March 3<sup>rd</sup> and be completed by March 31<sup>st</sup> barring no unforeseen conditions.

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS  
**BOARD ACTION SUMMARY**  
Item #12

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**SUBJECT:** New Business – Department Reports  
**MEETING DATE:** February 24, 2025  
**BOARD LIAISON:**  
**INITIATED BY:** Audrey Ware-Jones, Chairwoman

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**BACKGROUND:**

The Township staff has prepared reports for the month of January. If there are any questions, the Department Directors will be available to answer them at the public meeting.

Additionally, this is an opportunity for staff to bring items or issues of interest to the Board of Supervisors for which they need input or direction.

**ADMINISTRATION REPORT**  
**January 2025**

**Administrative Matters (Township Manager)**

- Held Department Heads meeting to discuss 2025 goals and individual department operations.
- Participated in Consortium Executive Committee virtual meeting.
- Participated in staff meeting with software vendor to discuss credit card payment processing
- Attended the Chamber of Commerce Executive Committee meeting.
- Hosted the Montgomery County Consortium meeting at the Community & Recreation Center.
- Met with Chief Wiegman and Dr. Todd Bauer to discuss the School District fire tax rebate program for volunteer firefighters.
- Took key Township staff to Upper Providence Township for a meeting to discuss their experience in hosting The Wall That Heals.
- Completed the last evening Zoom meeting for communities that will host The Wall That Heals in 2025.
- Participated in a meeting with the Bucks County Fire Academy to discuss a career fire academy in Spring 2026.
- Held Consortium committee meeting to discuss finance workshop for new municipal managers.
- Attended VMSC pre-board meeting and monthly board meeting, serving as Vice President.
- Presented information on The Wall That Heals to the Montco Veterans Response Team with Derek Muller.
- Recorded podcast to introduce Chief Peoples to the community.
- Participated in Emergency Management Training Day at Battalion 1 with staff and consultant.
- Participated in a virtual meeting with the Montgomery County Conservation District staff.
- Met with Officer English and Nicole Conicelli to discuss the 2025 National Night Out event.
- Attended a staff meeting with the County to discuss resource needs for The Wall That Heals event.
- Held individual meetings with the Township Engineers and Traffic Engineers to review ongoing and upcoming projects.
- Participated in a conference call with the Solicitor to review ongoing legal work.
- Held agenda preparation meetings with the Department Heads.
- Attended the CRC, Parks & Recreation, and BDP Committee meetings to introduce the Wall That Heals event to the members.
- Attended the ICMA conference planning committee to select sessions and speakers for the 2025 conference.
- Webinar: ICMA, FEMA “Just In Time” Disaster Recovery Training

## Public Information

### Ongoing Initiatives

- Continued communication with Township residents, businesses, and staff through various channels.
- Developed and refined communication and community engagement strategies.
- Promoted Recreation & Community events and programs.

### Major Projects & Content Development

- **Resident Guide:** Revised draft is nearly ready for distribution.
- **Video & Podcast Productions:**
  - Launched *The GIST*, a new video series with GIS Analyst Jen Ames, showcasing how GIS is used in Montgomery Township.
  - Recorded and released a podcast episode featuring Township Manager Carolyn McCreary and Police Chief Bill Peoples.
  - Filmed interviews for the upcoming **Police Recruitment Video**.

### Public Safety & Emergency Preparedness

- Discussed Automated Red Light Camera Enforcement publicity with Officer Mike Jenkins and Adrianna Ciliberto, Police Communication Manager.
- Collaborated with Fire Chief Bill Wiegman to refine the **Emergency Operations Plan**.
- Attended **Emergency Management Training** at Battalion 1.

### Community Engagement & Business Outreach

- Documented the grand opening of **Top Pot Hot Pot & Korean BBQ**.
- Worked on publicity efforts for **The Wall That Heals**, including:
  - Attending the Montgomery County Veterans Response Team Training and sharing insights with Township Manager Carolyn McCreary.
  - Visiting Upper Providence to learn from their experience hosting *The Wall That Heals* in 2023.

### Professional Development & Training

- Attended the following webinars:
  - **Access for All** (*MyRec*)
  - **Bluesky Basics** (*Social News Desk*)
  - **Advances in Crisis Communication** (*3CMA*)
- Led the regional Public Information Consortium meeting.

## Human Resources

- Onboarded new police officer
- Conducted annual Motor Vehicle Checks on all township employees authorized to drive a Township vehicle
- Conducted the annual query of Township CDL licensed drivers through the FMCSA Clearinghouse
- Released the updated handbook and posted it on the ESS
- Created job postings for three open positions
- Reviewed applications for job postings
- Attended Board Agenda Prep meeting
- Researched and connected with potential speaker for staff retreat
- Met with employee to discuss retirement and steps needed to prepare
- Met with DVWCT regarding a WC case
- Met with a Department Head to discuss a WC case
- Met with Chief Wiegman to discuss personnel issues.
- Scheduled annual biometric screening clinic and monitored enrollment
- Scheduled interviews for the CRC Program Director position
- Scheduled Finance Director position interviews (for February)
- Scheduled and notified all staff of the first two Lunch & Learn dates
- Assisted an employee with vision care reimbursement
- Assisted two employees with changes due to marriage

**Community and Recreation Center Report**  
**January 2025**

January 2025 ushered in the New Year with a full slate of programs, activities and Special Events at The Montgomery Township Community and Recreation Center (CRC). Despite a frigid month of January, the Community Center was busy throughout the month. The CRC traffic was quite amazing both weekdays and weekends.

**Below is a partial listing of notable CRC Programs, Special Events, and Facility Usage during the month of January 2025:**

- Group Exercise Classes were popular with patrons. Fitness programs included include Silver Sneakers, Spinning, Zumba, Pilates/Barre, Yogalates, Yoga, Stretch/strengthening , HIIT, Balance for Seniors, and chair yoga.
- Montgomery Youth Basketball is headed toward the finish line of the 2025 season We host games on Friday, Saturdays, and Sundays.
- Our in-house Adult Basketball League competed each Wednesday evening during January.
- Cornhole began its third year of Thursday night play.
- Wednesday afternoons were reserved for Home Schooled Children Gym Time.
- Family Paint Parties took place on; January 17<sup>th</sup> and 24<sup>th</sup>.
- Line Dancing continues to grow in popularity on Wednesday evening.
- The North Wales Library conducted Storr-time January 20<sup>th</sup>.
- Safe Sitter course/CPR was held on Saturday January 20<sup>th</sup>.
- Young Rembrandts Drawing classes took place on Saturday mornings.
- January's Skills and Drills Sport of choice was basketball.



- Pickleball is played six days a week. Saturdays continues as a “*Day of Rest.*” for the extremely popular activity.
- Indoor Flag football returned in January for the Winter season. Monday nights fill the gymnasium with future gridiron players.
- Badminton players utilize the CRC courts on Tuesdays, Saturdays, and Sundays. Four courts are available.
- Mahjong games are now contested on Mondays throughout the year.
- The popular Senior monthly Trivia event took place on January 29<sup>th</sup>.

**Facility and Maintenance Updates:**

- RMS Fitness conducted repairs and maintenance on all exercise equipment January 31<sup>st</sup>.
- Lighting in the gymnasium was replaced with new LED fixtures on January 9<sup>th</sup> and 10<sup>th</sup>.
- Concrete Core testing on the gymnasium continued in anticipation of the new flooring project scheduled for March.
- All HVAC units were serviced (specifically filters, belts, and coils) the third week of January.
- The Annual 2025 certification of Fire/Emergency and sprinkler systems passed inspection on January 27<sup>th</sup>.

Floyd S. Shaffer, Community Recreation Center Director

**2025 CAPITAL PURCHASES/PROJECTS**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Budget</u>	<u>Savings/ (Overage)</u>
1/27/2025	E.M. Grant Fleet Automation	islander prime at fuel pumps	\$ 16,606.10	\$ 30,000.00	\$ 13,393.90
2/10/2025	Cenero	Av upgrades - CRC event room	39,905.00	40,000.00	95.00
2/10/2025	Fred Beans - Doylestown	2025 Chevrolet Tahoe (Fire Dept.)	80,338.00	90,000.00	9,662.00
2/10/2025	Fred Beans Lincoln Havis, Inc.	2025 Ford Interceptors (Police) equipment and installation	146,715.00 63,180.88	227,592.00	17,696.12
<b>Totals</b>			<b>346,744.98</b>	<b>387,592.00</b>	<b>40,847.02</b>

**DEPARTMENT OF FIRE SERVICES  
JANUARY 2025  
MONTHLY ACTIVITY REPORT**

During January, the Department of Fire Services performed the following activities:

**SIGNIFICANT INCIDENTS**

- 01/01/2025, Dwelling Fire, 209 Regency Drive, Montgomery Township
- 01/05/2025, Dwelling Fire, 314 Country Club Drive, Montgomery Township
- 01/07/2025, Dwelling Fire, 1218 Clymer Road, Hatfield Township
- 01/08/2025, Dwelling Fire, 1149 Forest Hill Drive, Lower Gwynedd Township
- 01/10/2025, Building Fire, 101 Green Street, Lansdale Borough
- 01/13/2025, Vehicle Rescue, Sumneytown Pike & Dekalb Pike, Lower Gwynedd
- 01/16/2025, Vehicle Accident Standby, 921 Bethlehem Pike, Ethos Dispensary, Montgomery Township
- 01/20/2025, Water Leak, 544 Dekalb Pike, Courtyard by Marriott, Montgomery Township
- 01/20/2025, Domestic Rescue, 628 Pheasant Run, Montgomery Township
- 01/22/2025, Water Leak, 1100 Avenel Boulevard, Montgomery Township
- 01/24/2025, Water Leak, 640 Bethlehem Pike, Montgomeryville Skilled Nursing, Montgomery Township
- 01/26/2025, Vehicle Rescue, 495 Doylestown Road, Montgomery Township
- 01/26/2025, Building Fire, 125 North Main Street, St. Luke's United Church of Christ, North Wales Borough
- 01/27/2025, Building Fire, 804 Bethlehem Pike, Top Pot Korean BBQ, Montgomery Township
- 01/28/2025, Building Fire, 145 Witchwood Drive, PetSmart, Montgomery Township

**ADMINISTRATIVE**

Meetings attended during January:

- DFS Staff Meetings & Individual Meetings with Staff
- Department Heads' Meetings with Township Manager
- Township Staff and Departments
- Township Board of Supervisors
- Officers and Members of FDMT & FDMT Relief
- FDMT, FDMT RA, and FDMT Safety Committee monthly meetings
- FDMT Department NFPA Medical Physicals
- Explorer Post 18 Tour of Montgomery County Department of Public Safety
- FDMT Executive Board
- DFS 2025 Operational Planning
- Training with Chief Frank Leeb (retired FDNY)
- NPSD Superintendent & Township Manager for NPSD Volunteer Tax Rebate
- Bucks County Public Safety Center for the hiring of new DFS members
- Montgomery County Emergency Management Monthly
- Upper Providence Staff for Wall That Heals Discussion
- Montgomery County Municipal Fire Officers
- Montgomery Township Public Safety Committee
- Chief of VMSC
- Montgomery County Youthful Fire Prevention and Intervention Program

- Montgomery County Fire Chiefs' Association
- M-PREP with GIS
- County EMS Strategic Plan Presentation
- Operational Officers' Meeting
- OSFC Online Grant Presentation for Awardees
- PA-PEMA 402 NIMS Overview for Senior Officials
- Montgomery Township Emergency Management Training

### **COMMUNITY EVENTS & CRR**

- 01/19/2025, Snow Staffing & Eagles Watch Party at Battalion 1

### **FIRE MARSHAL'S OFFICE**

#### **Inspections:**

- Life Safety Fire Inspections/Re-inspections - 61
- Closed Out Life Safety Inspections- 34
- Smoke Detectors Installations- 07
- Knox Box Updates/Installs- 01
- Fire Marshal Follows Up-13

#### **Plans Review Update:**

- Penn Medicine
- Chase Bank
- Taco Bell
- Village of Windsor
- Costco
- Village Tavern Apartment Project
- Montgomeryville Mitsubishi
- Lloyd Industries Expansion
- Quick Lube of Carolina
- Panera Bread at Airport Square
- Worldwide Stereo Parking Expansion
- Holly Road Subdivision
- Keystone Fellowship Church Expansion
- McKee Group Apartment Building
- 1819 North Line Street
- D-Bats Training Facility
- Knapp Road

### **DEPARTMENTAL TRAINING**

The following training occurred during January for the Department:

16 classes (227 staff attended classes) 181.15 training hours (584.8 staff training hours)

#### **Department Hosted Training**

- Apparatus Familiarization
- Annual SCBA Qualification
- CPR, First AID, and AED Certification
- ProBoard Driver Operator Aerial Certification
- Driver Training
- Emergency Management G 402 ICS Overview for Senior Officials

- Engine Company Operations
- Fire Officer Leadership Training with Chief Frank Leeb
- Fire Police
- Hazmat Lithium Ion and EV Fire Incidents
- RIT Training
- Strategy & Tactics Common Occupancy & Uncommon Responses with Chief Frank Leeb

### Department Attended Training

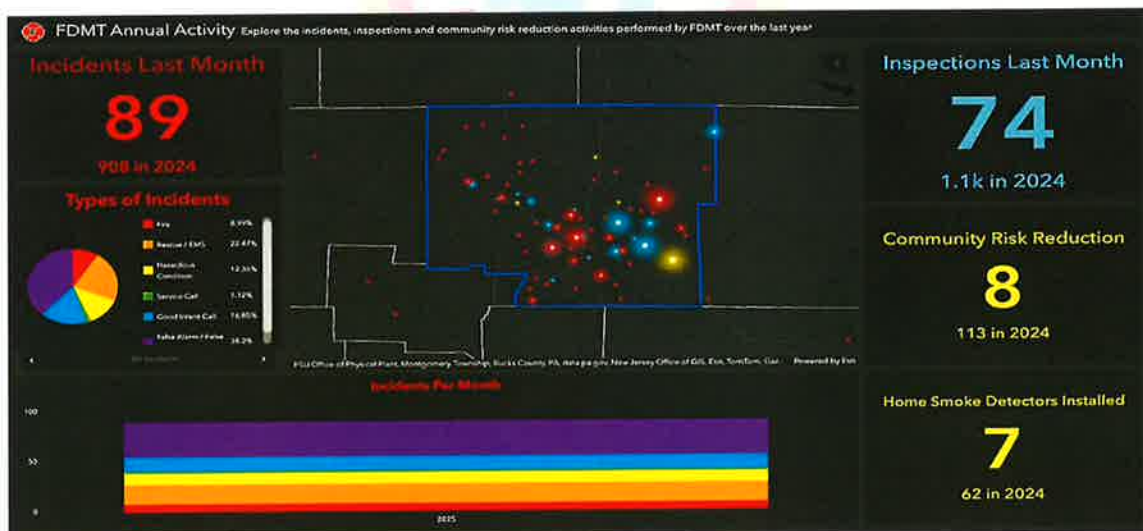
- EMT Certification
- ProBoard Firefighter 1 Certification 1001 Level 1
- Online FEMA/NIMS Classes
- Online Training Classes on various topics

### DEPARTMENTAL OPERATIONS

- DFS staff completed 2025 Operational Planning.
- Chief Frank Leeb presented department, regional, and command staff training.
- Twenty-seven members of the FDMT participate in the township-provided NFPA medical physicals as part of a volunteer incentive and wellness program.
- Explorer Post 18 toured the Montgomery County Department of Public Safety.
- FDMT Executive Board and Operational Officer meetings were held during the month.

### OFFICE OF EMERGENCY MANAGEMENT & COMMUNITY RISK REDUCTION

- Staff are continuing to develop the Township's Continuity of Operations Plan. Staff are working to refine the Township's Communication Plan and EOC Operations.
- The department is working with GIS to create internal and external Dashboards for Emergency Management.
- The department updated the Township's Emergency Operations Plan. A new digitalized plan version is available to all Departments and appropriate parties.
- Township leadership and staff participated in Emergency Management and NIMS/ICS training on January 30, 2024.
- Emergency Management Staff are preparing to host the Wall That Heals, including working with County EMC partners for preparation and resources.





Custom v Jan 1, 2025 - Jan 31, 2025 v

79%

FIRE  
Percentage of Total Incidents

21%

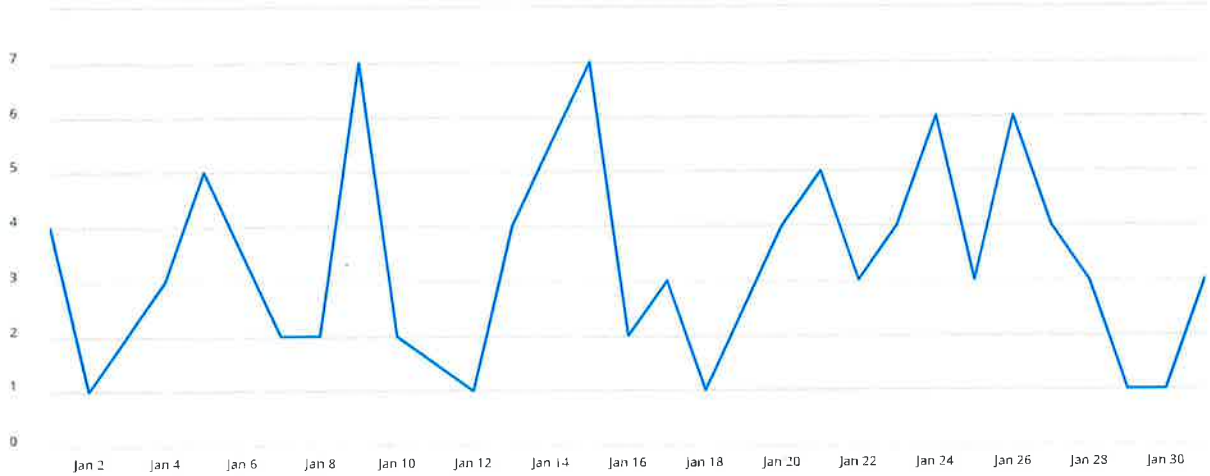
EMS  
Percentage of Total Incidents

89

INCIDENTS  
in Selected Time Slice

31

DAYS  
in Selected Time Slice



Counts
  % Rows
  % Columns
  % All

Week Ending	1/5/25	1/12/25	1/19/25	1/26/25	2/2/25	2/9/25	2/16/25	2/23/25	3/2/25	3/9/25	3/16/25	3/23/25	3/30/25	Total
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(10) Fire, other	1	1												2
(11) Structure Fire	1	2		1	2									6
(31) Medical assist	2	3	1	6	3									15
(32) Emergency medical service (EMS) incident	1		2	1										4
(35) Extrication, rescue				1										1
(41) Combustible/f. spills & leaks	1			4	1									6
(42) Chemical release, reaction, or toxic condition			1											1
(44) Electrical wiring/equipm. problem	1	1		1										3
(46) Accident, potential accident		1												1
(57) Cover assignment, standby at fire station, move-up		1												1
(60) Good intent call, other	1				1									2
(61) Dispatched and canceled en route	2	1	4	3	2									12
(65) Steam, other gas mistaken for smoke	1													1
(70) False alarm and false call, other		1	1	1										3

Week Ending	1/5/25	1/12/25	1/19/25	1/26/25	2/2/25	2/9/25	2/16/25	2/23/25	3/2/25	3/9/25	3/16/25	3/23/25	3/30/25	Total
(73) System or detector malfunction	2		5	5										12
(74) Unintentional system/detect... operation (no fire)	2	3	3	8	3									19
Total	15	14	17	31	12									89

Filter statement

Filters **Days In Alarm DateTime** 1/1/25 to 1/31/25 **Is Locked** true

Incident Type

Incident Type	# of Incidents			Grand Total
	Combination	Stipend	Volunteer	
Alarm system activation, no fire - unintentional	3	2	1	6
Alarm system sounded due to malfunction	1			1
Arcing, shorted electrical equipment	1		1	2
Building fire	3		2	5
CO detector activation due to malfunction	1		1	2
Carbon monoxide incident		1		1
Cooking fire, confined to container	1			1
Cover assignment, standby, moveup			1	1
Detector activation, no fire - unintentional	1			1
Dispatched & canceled en route	2	2	4	12
Electrical wiring/equipment problem, other	1			1
Extrication, rescue, other			1	1
False alarm or false call, other	1		2	3
Fire, other		1	1	2
Gas leak (natural gas or LPG)	3	1	1	5
Gasoline or other flammable liquid spill			1	1
Good Intent call, other	1	1		2
Medical assist, assist EMS crew	9		6	15
Motor vehicle accident with injuries	2		2	4
Smoke detector activation due to malfunction	1	1		2
Smoke detector activation, no fire - unintentional	3		3	6
Smoke scare, odor of smoke			1	1
Sprinkler activation due to malfunction	1			1
Sprinkler activation, no fire - unintentional			4	4
System malfunction, other	1	2	3	6
<b>Grand Total</b>	<b>58</b>	<b>11</b>	<b>40</b>	<b>89</b>

1-25 of 27 Results

Average Response Time

Unit Name	Average Response Time Alarm To Arrival		
	Combination	Stipend	Volunteer
AC18	05m:05s		04m:33s
AC18-1		06m:31s	06m:00s
BC18		05m:39s	04m:16s
CH18	04m:23s	07m:54s	06m:10s
DC18		07m:24s	05m:17s
E18			05m:13s
FM47-10			08m:17s
FM47-9			08m:17s
POV	06m:00s	06m:03s	06m:28s
SA18		05m:45s	03m:17s
SD18	04m:33s	07m:30s	04m:50s
SD18-1		07m:04s	05m:59s
SS18	03m:26s		06m:28s
SS18-1	08m:12s		05m:24s
STA18A	05m:02s	08m:37s	05m:37s
STA18B	06m:08s	07m:02s	05m:20s
TR18	06m:30s	06m:48s	31m:54s
TW18	13m:19s		05m:58s
U18	01m:59s		05m:52s

Average Personnel Response

Average Personnel Response			
Combination	Stipend	Volunteer	Grand Total
7.18	6.73	8.43	7.69

Automatic & Mutual Aid

Aid Given Or Received	# of unique Incident Number
Automatic aid given	25
Automatic aid received	12
Mutual aid given	8
Mutual aid received	4
None	40
<b># of unique Incident Number</b>	<b>89</b>



Filter statement:

Filters: Days In Alarm DateTime: 1/1/25 to 12/31/25 Is Locked: true

Department Overall Response Times

Average Response Time Alarm To Arrival

Combination	Stipend	Volunteer
00h 04m 29s	00h 07m 18s	00h 13m 30s

Department Average Response Time

Average Response Time Alarm To Arrival

0h:8m:37s

# DEPARTMENT OF PLANNING & ZONING

## January 2025

---

Permits Submitted – 74 (January 2024 – 74)  
YTD Permits Submitted – 74 (2024 YTD – 74)  
Permit Fees Collected - \$ 22,073 (January 2024 – \$27,056)  
2024 YTD Permit Fees - \$22,073 (2024 YTD – \$27,056)  
Permits Issued – 68

Violations / Complaints Investigated – 26

### Non-Residential Building Permits Submitted / Under Review:

*Penn Medicine – 200 Dekalb Pike – 60 x 100 Construction Trailer for site*  
*USA Ninja Challenge – 668 Bethlehem Pike – Tenant Fit-out – awaiting resubmittal*  
*Balaji Supermarket – 741 Bethlehem Pike – Interior Renovations*  
*Take 5 Oil Change Facility – 737 Bethlehem Pike – New Construction*  
*Dick’s Sporting Goods – 1251 Knapp Road – Tenant FitOut – awaiting requested info.*  
*Costco – 740 Upper State Road – Interior Renovations*

### Non-Residential Building Permits Issued / Under Construction:

*Relive Health – 1210 Bethlehem Pike Ste B1 – Tenant Fit-out*  
*Sherwin Williams Paints – 411 Doylestown Rd – Tenant FitOut*  
*Bob’s Discount Furniture – 751 Horsham Road – Tenant FitOut*  
*Pure Smile Dentistry – 981 N Wales Road – Tenant Fit-out*  
*Sprouts Farmers Market – 751 Horsham Road – Tenant FitOut*  
*Neshaminy Falls Clubhouse – 195 Stump Road*  
*Sunnyside Dispensary – 721 Bethlehem Pike – Interior Alterations*  
*Glemser Bros. Automotive – 750-752 Horsham Rd – Tenant Fit-out*  
*Windlestrae Park / Rosetwig Restrom – Kenas Road*  
*ESW Group – 103 Park Drive - Install two ADA compliant restrooms in existing space*  
*Schwartz & Co. – 595 Bethlehem Pike Bldg 200 - Interior Renovations*  
*Bharatiya Temple – 1612 County Line Road – New Learning Center building*  
*Paris Baguette – 1222 Welsh Road (former Karate space) – new restaurant with outdoor seating.*

New Residential Building Permits Submitted / Under Review: none

### Non-Residential Certificates of Occupancy Issued:

*Tous les Jours Bakery – 981 N. Wales Rd*

Zoning Hearing Board Applications heard: none

## LAND DEVELOPMENT

PROJECT NAME	#	LOCATION	APP. DATE	MTPC	STATUS	
Higher Rock – Phase 1 & 2	694	Bethlehem Pike	12/18/17		Phase 1 Completed Phase 2 Under Construction	Design Center completed. Awaiting revised plans for Office Bldg & amended DEP approval?
Village at Windsor	704	Horsham and North Wales – Vacant Lot	3/22/19		Under Review	Preliminary Approved July 2022 – Awaiting Bldg Permit submittal
Bharatiya Temple – phase 2 – Learning Center	707	County Line Road	8/14/19		Approved with conditions Jan 2022	Under Construction
Antonucci 2 lot Subdivision	715	311 Stump Road				Finalizing DEP Sewer Module
Rita's Water Ice	LD-23-002W	752 Horsham Road		X	Reviews completed. Awaiting response	Staff Meeting held 6/1/23. Awaiting Resubmittal
JP Morgan Chase Bank	LD-23-003	773 Bethlehem Pike	4/24/23	3/21/24	BOS 7/8/23	Approved. Finalizing LD
Taco Bell	LD-23-004	North Wales Road	4/28/23	6/20/24	BOS 7/8/24	Approved. Finalizing LD
Penn Medicine	LD-23-005 (C-79)	Dekalb Pike	5/4/23		BOS 8/28/23	Approved. Awaiting Building permits
Atlas Broadband	LD-23-006 C-80	1011 Lansdale Ave	5/5/23 7/28/23		BOS Approved CU 9/26, LD 11/13/23	Under Construction
Lloyd Industries	LD-23-008	231 Commerce Drive	9/1/2023		Staff Meeting held 1/29/24	Resubmitted Fall 2024, reviews completed
Panera Bread	LD-23-009	801 Bethlehem Pike	11/6/23	8/15/24	BOS 9/23/24	Approved. Finalizing LD
Panera Bread	C-24-001	801 Bethlehem Pike	2/29/24	4/18/24	BOS 4/25/24	Approved
309 Autovest Properties, LP / Mitsubishi	C-81	1011 Bethlehem Pike	10/3/23	11/16/23	BOS 11/27/23	Approved
309 Autovest Properties, LP / Mitsubishi	LD-23-011	1011 Bethlehem Pike	12/27/23	6/20/24	BOS 7/8/24	BOS Approved. Finalizing LD
Quick Lube of Carolina	LDS-24-001	737 Bethlehem Pike	2/7/24	4/18/24	BOS 4/25/24	Submitted Building permit for review
Harry Hassan / Village Shopping Center	C-82	511 Stump Road	11/16/23	done	BOS 12/11/23	Approved.
Harry Hassan / Village Shopping Center	LDS-24-002	511-521 Stump Rd	2/15/24	6/20/24	BOS 9/9/24	BOS Approved. Awaiting DEP Sewer Approval
109 Holly Drive	LDS-24-004	Holly Drive	4/25/24	7/18/24	BOS 9/23/24	Approved. Finalizing LD
Line Street	LDS-24-008	1819 N Line Street	6/10/24	11/21	BOS 12/16/24	Approved. Finalizing LD
Dunleavy – BP Text Amendment	LDS-24-009	1008 Upper State Rd	9/9/24	11/21	BOS 10/28/24 Authorize Ad BOS 1/27/25	Sent to MCPC to review changes 11/12/24
92 County Line Rd Associates	C-24-002	92 County Line Rd	11/12/24	1/16/25	BOS 1/27/25	
Caracausa – 2 lot subdivision	LDS-24-010	107 Knapp Rd	12/02/24	1/16/25	BOS 2/10/25	
Pecan Drive – 4 lot subdivision	LDS-25-001	Pecan & Beechwood	1/28/25			Under review

## **Other Planning Department Projects:**

**Scanning (Scantek / Laserfiche)** – All property files upstairs have been scanned and formatted into individual property folders. Basement property files have been picked up for scanning. Currently scanning in-house all new documents, forms, permits to link to the electronic property file. The department continues to clean out files and Land Development files prepping for scanning (removing duplicates and unnecessary paperwork). ZHB files have been scanned. First 80 boxes of Land Development files in the basement have been picked up for scanning. Next pickup scheduled for February 24, 2025. The department has leased a large plan scanner for in-house future scans, copies, and right to know requests.

**Tyler Software / EP&L** - The gathering of information for the Permitting, Land Development, and Zoning Hearing Board modules within the software has been completed. Tyler Software will continue to build the program for Permitting, Land Development and Zoning Hearing Board processes. Permitting, Zoning Hearing Board, and Land Development is currently being tested and updated accordingly. Current permit / certificates have been forwarded to Tyler for creation of forms and reports. The mapping of fields for data conversion was completed. Completed first pass of the data conversion for review. Awaiting mapping document for second pass. Payments processing is being finalized. Currently End User Training is scheduled for the week of April 21<sup>st</sup> with a Go Live date of April 28<sup>th</sup>.

**2025 Community Forestry Workshop** – This year's workshop is scheduled for Friday, November 7, 2025. We will begin the planning and preparing the agenda in February. The attendees will earn credits for ISA, PCH, and PA Pesticide licenses.

# MONTGOMERY TOWNSHIP POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT  
January 2025



# MONTGOMERY TOWNSHIP POLICE DEPARTMENT



## January Activity Report for 2025

<b>Crime Data:</b>	Total Calls for Service:	2,681
	Total Part I Crimes:	42
	Total Part II Crimes:	107
	Total Criminal Arrests:	81
<b>Crash Data:</b>	Total Crashes:	88
	Reportable Crashes:	13
	Non Reportable Crashes:	75
	Injuries:	4
<b>Traffic Enforcement Activities:</b>	Traffic Stops:	693
	Traffic Citations:	246
	Warning Notices:	6
	Field Contact Cards:	570
	Traffic Complaints Received	24
	Selective Enforcements:	195
<b>Other Police Activities:</b>	Assist Fire Department:	43
	Building Alarms:	114
	Direct Patrols:	502
	Lockouts:	11
	Medical Assistance:	137
	School Walk-Through:	21
	Vacant Home Checks:	27
	Training Hours:	217.5
<b>Specialty Unit Usage:</b>	Canine Unit:	27
	Mobile Incident Response Team:	0
	Montgomery County SWAT-CR:	1
<b>Bus Patrol:</b>	Violations Reviewed	137
	Violations Approved	86



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2025 January

<b>Call for Service</b>	<b>Totals</b>
BURGLARY	1
THEFT	5
THEFT SHOPLIFTING	26
THEFT FROM VEHICLE (INSIDE)	1
THEFT FROM BUILDING	3
THEFT ALL OTHERS	2
SIMPLE ASSAULT	3
FORGERY	1
FRAUD ALL OTHERS	18
PROPERTY DAMAGE REPORT	2
DRUG POSSESSION OFFENSE	15
OVERDOSE	2
FAMILY OFFENSES - DOMESTIC	9
DUI-ALCOHOL/UNDER INFL	10
LIQUOR LAWS VIOLATIONS	1
PUBLIC INTOXICATION / DRUNKENESS	1
DISORDERLY CONDUCT / HARASSMENT	1
NOISE COMPLAINT	3
PFA/ICC VIOLATION	3
DISTURBANCE	20
THREATS	2



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2025 January

<b>Call for Service</b>	<b>Totals</b>
HARASSMENT	5
WEAPONS OFFENSE	1
FIREWORKS	1
OPEN DOORS/WINDOWS GENERAL POLICE	7
SUSPICIOUS AUTO	34
SUSPICIOUS ACTIVITY	25
SUSPICIOUS PERSON	3
ALARM BURGLARY OR HOLD UP RESIDENCE	96
ALARM BURGLARY OR HOLDUP NON RESIDENCE	11
JUVENILE MATTER (NON CRIMINAL ONLY)	1
ALARMS (FIRE ALARMS)	5
ALARM - CARBON MONOXIDE ALARM	1
ALARMS (WATERFLOW ECT)	1
FUMES - ODOR UNKNOWN / STRANGE INSIDE BLD	2
FUMES - ODOR UNKNOWN / STRANGE OUTSIDE BLD	1
UNATTENDED DEATHS	3
FOUND ARTICLES	4
LOST ARTICLES	3
MISSING PERSON	4
BARKING DOG/ANIMAL NOISE	1
LOST / FOUND / STRAY ANIMALS	5
ANIMAL COMPLAINTS ALL	11





**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2025 January

<b>Call for Service</b>	<b>Totals</b>
REPORTABLE MV CRASH W/INJURY	3
REPORTABLE MV CRASH NO INJURIES	13
REPORTABLE MV CRASH HIT & RUN	1
NON REPORTABLE MV CRASH	63
NON REPORTABLE MV CRASH HIT & RUN	8
TRAFFIC OFFENSE ALL OTHER	1
SELECTIVE ENFORCEMENT TRAFFIC	195
TRAFFIC MV COMPLAINT	24
TRAFFIC ENFORCE / STOP	665
TRAFFIC HAZARD	16
DISABLED MV	25
PARKING ENFORCEMENT	3
PARKING VIOLATION COMPLAINT	7
ABANDONED IMPOUND/TOWAWAY	12
SIGNALS SIGNS OUT	20
TRAFFIC COUNTER DEPLOYMENT / RADAR SIGN	3
VACANT HOME CHECK	27
LOCK OUT	11
MEDICAL ASSISTANCE	138
NOTIFICATIONS	5
OTH PUB SERV/WELFARE CHK	24
ASSIST CITIZEN	61



**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2025 January

<b>Call for Service</b>	<b>Totals</b>
EMOTIONALLY DISTURBED PERSON (EDP)	5
PROPERTY CHECK SCHOOL FACILITIES	20
ASSISTING-FIRE DEPT	41
ASSISTING-OTHER POLICE DP	29
ASSISTING-OTHER AGENCIES	5
ASSISTING OTHER OFFICER	1
PROCESS OTHER AGENCY PRISONER	1
WARRANTS-LOCAL	2
WARRANTS-OTHER AGENCIES	10
WARRANT ATTEMPT TO SERVE	4
PRISONER WATCH /JAIL DUTY/TRANSPORT	15
COMMUNITY POLICING	2
COURT	36
OTHER MAINTENANCE	1
POLICE INFORMATION	24
TRAINING	38
FIELD CONTACT INFORMATION	4



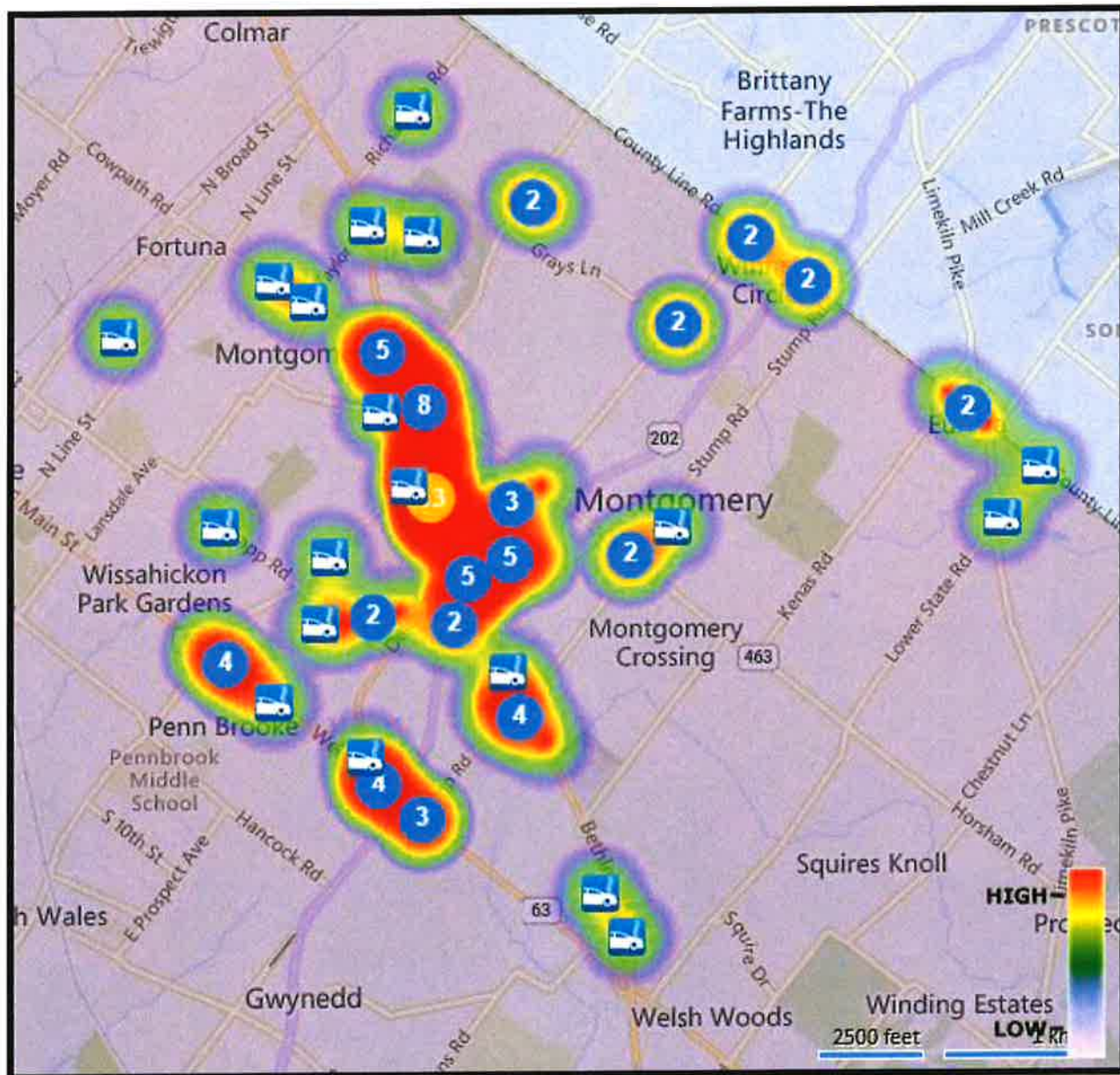
**MONTGOMERY TOWNSHIP POLICE DEPARTMENT**

Calls for Service

Year 2025 January

<b>Call for Service</b>	<b>Totals</b>
FINGERPRINT	5
CIVIL MATTER	5
DARE / DRUG AWARENESS	3
MUNICIPAL PERMIT APPLICATION	1
REPOSSESSION	2
BACKGROUND CHECK	5
SPECIAL RESPONSE TEAM	2
COMMUNITY RELATIONS ACTIVITY	2
DIRECTED PATROL	502
911 HANG UP / CHK WELFARE	5
FOOT PATROL	22
FOLLOW UP	40
CHILD LINE / CYS	5
VEHICLE MAINTENANCE	51
RETURN TO STATION	2
CALL BY PHONE	30

# January 2025 Crash Heat Map



**Montgomery Township Police Department**  
**Monthly Activity Report**  
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**COMMENDATIONS:**

On January 15, 2025, Officer Haber, Officer Eufrazio, and Canine Niko were recognized at Lansdale Police Department's Annual Recognition Ceremony for their support and collaboration with their agency.

On January 24, 2025, a card was received from Darren and Trysha Haile thanking Officer Scully and Officer Eufrazio for their professionalism and compassion while responding to a call for service involving the passing of their father.

On January 28, 2025, Mrs. Joachim dropped off pizza to show her gratitude for Office Scully assisting her with a vehicle lockout.

On January 31, 2025, a letter was received from Chief Troxel, Towamencin Township Police Department, expressing his gratitude towards Officer Woch and Canine Dante, Officer Hernandez, and Officer Rardin for assisting their Officers when a suspect fled on foot after intentionally ramming their police car after a theft.

**EDUCATION:**

On January 21 & 23, 2025, Officer Jenkins attended the Motor Carrier Safety Assistance Program (MCSAP) updated training and re-certification in Philadelphia County.

**NOTED INCIDENTS:**

On January 2, 2025, Officers responded to Wegman's, 804 Bethlehem Pike, for a retail theft in progress. The complainant and asset protection manager for Wegman's advised two suspects passed all points of sale without paying full retail value for the merchandise. Officers responded to Wegman's and made contact with the suspects while they were exiting the store. The complainant positively identified the suspects, and they were taken into custody. A search incident to arrest revealed that the suspects were in possession of heroin, drug paraphernalia, and additional stolen merchandise from other stores in Montgomery Township. The stolen property was retrieved, and the total retail value was \$3,300.00. The suspects were charged with Retail Theft, Receiving Stolen Property, and violations of the Drug Act.

On January 6, 2025, Officers responded to Continental Drive in Towamencin Township to conduct a canine track after multiple suspects fled from a vehicle that was involved in criminal activity. The suspects were observed breaking into multiple vehicles; when the Towamencin Police Department attempted to apprehend them, they purposely crashed their vehicle into a marked

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police car, causing injury to one of the responding Towamencin Sergeants. A canine track conducted by Montgomery Township Officers was successful in apprehending one of the suspects.

On January 9, 2025, Officers conducted a traffic stop on a white Jeep in the 500 block of Dekalb Pike for a motor vehicle violation. Officers approached the vehicle and made contact with the driver and front-seat passenger. While conducting their traffic stop investigation, Officers noted the occupant's nervousness and evasive behavior. During the encounter, the occupants admitted to using narcotics and gave consent to search the vehicle. Officers located Psilocybin mushrooms, marijuana, and drug paraphernalia. Both occupants were taken into custody and charged with violations of the Drug Act.

On January 10, 2025, Officers responded to the Montgomery Township Police Department to take a walk-in report for threats. Officers met with the complainant, who advised them he was receiving threatening text messages and voicemails from an old acquaintance. Based on the nature of the messages, Officers issued an arrest warrant for the suspect for Terroristic Threats and Harassment. The following week, on January 17, 2025, Officers were on routine patrol in the area of Montgomery Commons Shopping Center, 1200 Welsh Road, when they observed the suspect walking in the parking lot. Officers approached the suspect and attempted to take him into custody. The suspect began actively resisting arrest; after a brief struggle, Officers were able to take the suspect into custody. The suspect was charged with the original charges of Terroristic Threats and Harassment, in addition to Resisting Arrest and Institutional Vandalism, after the suspect vandalized the holding cell at the police department.

On January 16, 2025, Officers were dispatched to a hit-and-run crash that occurred in the area of Knapp Road and Lansdale Avenue. The complainant reported that a brown Jeep crossed the double yellow lines into their lane, struck their vehicle, and fled the scene. The complainant was able to obtain the striking vehicle's registration plate, and Officers responded to the registered owner's address. Upon arrival, Officers observed the Jeep had struck a mailbox, and the driver was outside of the vehicle, sitting on his front step. Officers spoke with the operator of the striking vehicle and immediately noted signs of impairment. Standardized Field Sobriety Tests were conducted, which confirmed that he was impaired. The driver was taken into custody and charged with Driving Under the Influence and Fleeing the Scene of an Accident. Blood toxicology later revealed that his BAC was 0.198% at the time of testing, more than two times the legal limit.

On January 18, 2025, Officers conducted a traffic stop on a black Chevy in the parking lot of 804 Bethlehem Pike, Montgomery Mall, for a motor vehicle violation. Officers approached the vehicle and immediately noted the odor of marijuana emanating from the vehicle. Officers spoke with the driver and front-seat passenger, who admitted to smoking marijuana. While conducting their investigation, Officers noted the occupant's nervous behavior, inconsistent statements, and aggression toward police. Officers impounded the vehicle and requested a search warrant, which

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yielded a large amount of cocaine and marijuana that was packaged for individual sale, U.S. Currency, and a firearm. A check of the firearms revealed it was not registered to either occupant of the vehicle and was involved in an aggravated assault and homicide in Philadelphia. The driver was charged with violations of the Drug Act, while the passenger was charged with violations of the Drug Act and multiple weapons offenses.

On January 25, 2025, Officers responded to the Dick's Sporting Goods, 801 Bethlehem Pike, for a retail theft in progress. The complainant and manager advised Officers that four suspects had passed all points of sale without paying the full retail value for the merchandise. Responding Officers were advised the suspects entered a gray 4-door vehicle and drove away in an unknown direction. Officers searched the area for the vehicle and observed a gray Dodge matching the suspect's vehicle description. A traffic stop was conducted in the parking lot of 1200 Bethlehem Pike, Gwynedd Crossing Shopping Center. While speaking with the four occupants in the vehicle, one of the suspects attempted to flee on foot. After a short foot pursuit, Officers apprehended the suspect without incident. A routine record check revealed the suspect who attempted to flee had an active arrest warrant out of Chester County. The total value of the stolen merchandise was \$886.54. Three suspects were charged with Retail Theft; the fourth suspect was charged with Retail Theft, Resisting Arrest, and other related offenses.

On January 24, 2025, Officers responded to Montgomeryville Skilled Nursing and Rehabilitation Center, 640 Bethlehem Pike, for a report of a water flow alarm. Upon arrival, Officers discovered there was a water main break on the roof, which caused flooding throughout the building. The amount of flooding water required over 140 residents with medical issues to be immediately evacuated.

On January 26, 2025, Officers conducted a traffic stop on a red Dodge in the area of Horsham Road and Bethlehem Pike for a motor vehicle violation. Officers approached the vehicle and immediately noted the strong odor of alcohol emanating from the inside of the vehicle. Officers conducted Standardized Field Sobriety Tests on the suspect, which showed signs of impairment. Officers believed the suspect was under the influence of alcohol to a degree which rendered him incapable of safe driving; he was taken into custody and charged with Driving Under the Influence. Blood toxicology later revealed that his BAC was 0.191% at the time of testing, more than two times the legal limit.

On January 30, 2025, Officers conducted a traffic stop on a red Ford in the area of Bethlehem Pike and Walnut Street for a motor vehicle violation. Officers approached the vehicle and made contact with the driver, front-seat passenger, and rear-seat passenger. While conducting their traffic stop investigation, Officers noted the occupant's nervous behavior and inconsistent statements. Officers impounded the vehicle and requested a search warrant, which yielded forty bags of heroin in

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addition to methamphetamine and drug paraphernalia. The occupants were charged with violations of the Drug Act.

Updated Case:

On December 8, 2024, Officers from the Montgomery Township Police Department responded to the Boca Del Mar Restaurant for the report of a shooting. Officers arrived on the scene and discovered there was an assault, with the actor shooting a gun twelve times at the victim's feet and assaulting the victim by striking him in the face twice with his forehead. The victim sustained injuries from the head strike and was treated at a local hospital. Detectives from the Montgomery Township Police Department investigated this incident, which included several search warrants and interviews with witnesses. The investigations led to a suspect in Buckingham Township, PA. On the morning of January 8, 2025, Detectives from the Montgomery Township Police Department executed a search warrant for the suspect's residence and arrested him pursuant to an arrest warrant. During the search warrant, a firearm suspected to have been used at the crime scene was recovered. The suspect was charged with several violations, including Aggravated Assault and Firearms not to be Carried Without a License. The Montgomery Township Police Department was assisted by the Buckingham Police Department as well as the Central Bucks Special Response Team.

**UPCOMING EVENTS:**

On March 4, 2025, from 6:30 PM to 8:00 PM, the Montgomery Township Police Department and Be a Part of the Conversation will be hosting a Mock Teen Bedroom event at the Montgomery Township Community and Recreation Center.

The Montgomery Township Police Department will be hosting its annual Citizens Police Academy starting every Tuesday night from March 11, 2025, to April 29, 2025. Applications are now open.



# Montgomery Township Public Works Department

## Monthly Report – January 2025

### PARKS/OPEN SPACE:

- Routine maintenance & repairs, trash removal, playground inspection and equipment maintenance.
- The following tree work was done throughout the Township:
  - Scott D. & J. Gormley ground stumps at various locations throughout the Township.
  - Scott Y., Josh, Anthony & J. Gormley began trimming trees in parks and basins throughout the Township.
- Scott D., Scott Y., Josh, Larry, Dale, Anthony & J. Gormley cleaned and organized the Public Works garage and property.
- Scott D., Scott Y., Josh, Larry K., Dale, Anthony & J. Gormley repaired and replaced wood duck boxes at William F. Maule Park at Windlestrae, Spring Valley Park (lower) & the Township owned basin on Knapp Road.
- Scott D., Scott Y., Josh, Larry K., Dale, Anthony & J. Gormley worked on clearing brush, old fencing and trimming the Pine trees in the front of the Township Open Space at 1216 Stump Road.
- Scott D., Scott Y., Josh, Larry K., Dale, Anthony & J. Gormley used the tub grinder to remove piles of debris from Township Open Space at 1216 Stump Road.
- Scott D., Scott Y., Josh, Larry, Dale, Anthony & J. Gormley prepared for snowstorms and assisted with plow, salt and truck repairs following the storms.
- Scott D., Dale & Larry refurbished the cupola on top of the electrical building at Whistlestop Park.
- Scott D., Scott Y., Josh, Larry K., Dale, Anthony & J. Gormley chipped Christmas trees at William F. Maule.
- Scott D. & Larry repaired mailboxes that were damaged during snow removal.
- Scott Y. assisted with the leaf collection that took place on January 18<sup>th</sup> at William F. Maule Park at Windlestrae.

### ROADS:

- Chris, Bryan & Joe hauled 25 loads of wood chips to Britton Industries to be recycled.
- The entire crew cleaned and organized the Public Works Garage.
- Joe & Bryan cleared excessive snow in the Orchards development
- Scott S. handled several resident complaints throughout the Township.
- The entire crew readied snow fighting equipment, cleaned, and made necessary repairs to it several times throughout the month.
- Took delivery of the new paint machine for line striping intersections, etc.
- Joe, Chris & Bryan installed new wood decking on Trailer #8.
- Scott S. attended emergency management training on 1/30/25.
- Bryan & Chris completed the required training for maintaining their drone licenses.
- J. Gormley & Joe fabricated salt spreader supports for new Trucks #9 & #16.
- Bill inspected several road occupancy permits for completion throughout the Township.
- Joe continued sweeping Township roads as part of the MS4 Stormwater requirements.
- The entire crew performed maintenance to the snowplows following each storm.
- Joe & Bryan used the street sweeper to vacuum out various storm sewer inlets as part of the MS4 Stormwater requirements.
- Scott S. dealt with various storm related issues/concerns following the storms.
- The entire crew cleaned all trucks and snow fighting equipment with a salt neutralizer following each storm.

- Bill & Bryan utilized the pipe camera to perform various storm sewer pipe inspections as part of the MS4 Stormwater requirements.
- Bill painted several offices in the Police Department building.
- The entire crew spot salted the Township several times due to icy conditions following storms.
- Scott S. monitored ongoing projects being done by contractors for Montgomery Township.
- Chris, Joe & J. Gross performed the annual services and routine maintenance on several Township vehicles.
- J. Gross performed the annual inspections on several Township vehicles and trailers.

### **FACILITIES:**

- Jeff cleaned the Administration & Police Department complex.
- Scatton's H & C replaced and HVAC system for Battalion I.
- Jeff, Don & Larry N. cleaned the CRC track and lobby floor with the floor cleaning machine.
- Todd, Don, Larry N. & Dave replaced the original CRC gym light fixtures with LED fixtures. Also replaced three wall wash fixture in the lobby with LED high bay fixtures.
- 1/8/25 – Route 463/Taylor Road & Lansdale Avenue – Vehicle Accident – Knockdown Pedestrian Pole – Contracted Armour & Sons to make repairs.
- 1/31/25 – Route 309 & North Wales Road – On Flash – Reset MMU & contracted Armour & Sons to make repairs to field wiring.
- 1/31/25 – Upper State Road & Costco Drive – On Flash – Reset MMU & contracted Armour & Sons to make repairs to field wiring.
- Todd, Don, Dave & Larry N. made minor building repairs and improvements to the Administration & Police Department Complex, CRC, both firehouses, and the park restrooms.
- Dave, Don, Todd & Larry N. responded to a total of 151 PA One Calls throughout the month.
- Dave worked with Gilmore, Rhythm Engineering, Signal Control and Tony Still to address ongoing traffic signal issues.

### **SNOW/ICE EVENTS:**

- Salted/Plowed Township roads due to snow/ice on the following dates:
  - January 3, 2025 (*salted*)
  - January 6, 2025 (*salted & plowed*)
  - January 11, 2025 (*salted*)
  - January 16, 2025 (*salted*)
  - January 19-20, 2025 (*salted & plowed*)

MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS

**BOARD ACTION SUMMARY**

Item #13

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SUBJECT: New Business – Committee Board Liaison Reports  
MEETING DATE: February 24, 2025  
BOARD LIAISON:  
INITIATED BY: Audrey R. Ware-Jones, Chairwoman

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**BACKGROUND:**

This is an opportunity for any Supervisors who are liaisons to volunteer committees or boards who may have met in the month of January to provide an update on those meetings.