

**MINUTES OF MEETING
MONTGOMERY TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 10, 2025**

1. Call to Order: The February 10, 2025 action meeting of the Montgomery Township Board of Supervisors was held at the Montgomery Township Municipal Building, 1001 Stump Road, Montgomeryville, PA. Chairwoman Audrey R. Ware-Jones called the meeting to order at 7:00 p.m.

IN ATTENDANCE:

Chair Audrey R. Ware-Jones
Supervisor Tanya C. Bamford
Supervisor Candyce Fluehr Chimera
Vice-Chair Annette M. Long
Supervisor Beth A. Staab
Township Solicitor Sean Kilkenny, Esq.
Carolyn McCreary, Township Manager

ALSO IN ATTENDANCE:

Police Chief William R. Peoples
Fire Chief William Wiegman
Public Works Director Greg Reiff
Director of Planning & Zoning Marianne McConnell
Director of IT Richard Grier
Recording Secretary Deborah Rivas

2. & 3. Pledge of Allegiance and Public Comment: Prior to the Pledge of Allegiance, Ms. Ware-Jones congratulated the Philadelphia Eagles on their Superbowl Championship. Ms. Ware-Jones asked for public comment from the audience and there was none.

4. Consent Agenda:

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Bamford, and unanimously carried (5-0), the minutes of the January 27, 2025 Board meeting and the Payment of Bills for February 10, 2025 were approved as submitted.

Planning and Zoning:

5. Minor Subdivision Plan – 107 Knapp Road: Ms. McConnell reported that the applicant has submitted a minor subdivision plan to subdivide the existing 2.95 acre parcel at 107 Knapp Road, at the intersection of Sycamore Drive, into two residential lots. The existing home and driveway will be retained on the new 29,233 square foot lot. The remaining 99,288 square foot undeveloped lot, along Sycamore Drive, will become lot 2. An existing pool, shed, accessory building, driveway and fences will be removed from lot 2 to allow for future subdivision and development of single-family homes. The draft resolution includes two sidewalk options for the Board’s consideration. Susan Rice, P.E. of S.T.A. Engineering, Inc., presented the plan and the two options for the sidewalk. Discussion followed, and the Board came to a consensus for Option 1, which was a sidewalk and curb along Knapp Road and a sidewalk only along Sycamore. A crosswalk across Knapp Road was discussed and there were concerns about it being located in the middle of a road without a signal to cross. The Board and applicant’s representative agreed

to a fee in lieu of the crosswalk and to save the fee for the project's second phase, with a calculation to be determined by the Township Engineer.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Staab, and unanimously carried (5-0), the Board adopted Resolution 2025-05, approving the Minor Subdivision application for 107 Knapp Road, with requested waivers, and including a fee in lieu of for the crosswalk, calculation to be determined by the Township Engineer.

6. Fire Department of Montgomery Township 2025 Fundraising Efforts: Chief Wiegman reported that the Fire Department of Montgomery Township must advise the Board of Supervisors annually before planned fund-raising activities per the Fire Services Agreement dated February 14, 2022. Expenditures of monies obtained through fund-raising or non-township tax revenues shall be allocated in the approved budget or any budgetary amendments made by the FDMT or represent a reasonable expenditure necessary to conduct or provide fire protection services. The FDMT is seeking the Board's approval of its planned fund-raising activities for 2025. The following FDMT fund-raising activities are proposed for 2025: 1) Residential fund-raising mailer in Winter 2025; 2) Business fund-raising mailer in Summer 2025; Car washes in Summer 2025; and 4) Dine and donate events throughout 2025.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board approved the 2025 planned fund-raising activities of the FDMT and the contribution of \$10,000 to the FDMT for their fundraising activities.

7. Purchase of One Fire Services SUV Replacement Vehicle: Chief Wiegman reported that the Department of Fire Services budgeted \$90,000.00 in the 2025 Capital Budget to replace a command SUV. The Department proposes to purchase a 2025 Chevrolet Tahoe Command SUV from Fred Beans Ford of Doylestown, PA. This new vehicle will replace a 2016 Tahoe with 66,783 miles. The cost of the vehicle is \$56,029.00 and the cost of the emergency equipment and installation is \$24,309.00.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board approved the purchasing and outfitting of a new Command SUV for the Department of Fire Services in the combined amount of \$80,338.00 from Fred Beans of Doylestown and Marriott's Emergency Equipment and Installation.

8. Purchase of Three Police Department Replacement Vehicles: Chief Peoples reported that the department is scheduled to replace three police vehicles. After researching various models and powertrains, the Police Department proposes purchasing three 2025 Ford Police Interceptor Utility Hybrid models and equipment as approved in the 2025 Final budget. Quotes have been obtained from Fred Beans Ford Lincoln, an authorized vendor under the Co-Stars Cooperative Purchase Program, to provide the requested vehicles at a total cost of \$146,715. Quotes were also obtained from Havis, Inc., an authorized vendor under the Co-Stars Cooperative Purchase Program, to provide the requested vehicle equipment and installation at a total cost of

\$63,180.88. A total of \$227,592.00 was included in the 2025 Approved Final Budget for this purchase.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase of three 2025 Ford Police Interceptor Utility Hybrid vehicles from Fred Beans Ford Lincoln, an authorized vendor under the Co-Stars Cooperative Purchase Program, at a total cost of \$146,715.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase and installation of equipment for these vehicles from Havis, Inc., an authorized vendor under the Co-Stars Cooperative Purchase Program at a total cost of \$63,180.88.

Information Technology:

9. Community and Recreation Center AV Upgrade Project: Mr. Grier reported that \$40,000.00 was included in the 2024 Budget for Event Room Upgrades for audiovisual improvements to the recreation center community room. A proposal from Cenero, a Co-Stars vendor, dated January 30, 2025, for the AV upgrade, including installation, was received and totals \$39,905.00. The project will enhance the audiovisual experience in the Community Room by upgrading the control panels, moving the AV rack to a more secure location, and enabling completely wireless presentations from the podium. These improvements will increase ease of use and provide more seamless presentation experience.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Long, and unanimously carried (5-0), the Board awarded the contract for the purchase and installation of the Community Room AV upgrade from Cenero under the Co-Stars Cooperative Purchase Program at a cost of \$39,905.00 per their quote.

Administration and Finance:

10. Recognize Government Communicators Day: Ms. McCreary reported that Montgomery Township is fortunate to have a great communication team that continues to promote, inform, educate, and engage the public in all aspects of the work done at Montgomery Township. February 21, 2025 is Government Communicators Day.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Bamford, and unanimously carried (5-0), the Board recognized Government Communicators Day on February 1, 2025 by proclamation.

11. Appointment of Deputy Tax Collector: Ms. McCreary reported that Act 164 of 2014 revises the Local Tax Collection Law to include a requirement that the Tax Collector, will, with the approval of the tax district and their surety, appoint a Deputy Tax Collector to collect and settle

taxes during any incapacitation of the tax collector. Patricia Gallagher, Elected Tax Collector for Montgomery Township, has submitted a request that Patricia Gramm, 1432 Grange Avenue, P.O. Box 97, Worcester, PA 19490 be appointed as the Deputy Tax Collector for Montgomery Township. Ms. Gramm is the Worcester Tax Collector.

MOTION: Upon motion by Ms. Ware-Jones, seconded by Ms. Bamford, and unanimously carried (5-0), the Board appointed Patricia Gramm as the Deputy Tax Collector for Montgomery Township.

Old Business: None

New Business:

12. The Wall That Heals Update: Ms. McCreary reported on the activities that staff is working on to successfully bring The Wall That Heals to Montgomery Township from July 10 to July 13, 2025.

13. Adjournment: Upon motion by Ms. Ware-Jones and seconded by Ms. Staab, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Deborah A. Rivas, Recording Secretary